

MAY 9, 2016 ATM WARRANT LIST TA RECS

3	CURRENT YEAR BUDGET ADDITIONAL EXPENSES/WAGES		FUNDED
	POLICE	\$50,000.00	#'s in calcs but not ready
	SNOW & ICE	\$30,000.00	take off
	SCHOOL LSP SERVICES	\$115,780.00	
	BLDG WAGES FROM FEES	\$14,000.00	?est
	RECREATION	\$11,428.02	
	RESERVE FUND	\$53,000.00	
4	BUDGET	\$28,079,365.82	
5	WATER ENTERPRISE FUND-BUDGET	\$1,244,684.48	
6	SEWER ENTERPRISE FUND-BUDGET	\$1,401,957.67	includes capital
7	AMENDMENTS TO PERSONNEL PLAN	N/A	
8	NON-UNION WAGE INCREASES	\$26,412.00	
9	POLICE CONTRACT SETTLEMENT	\$29,008.00	AMOUNTS IN CACLULATION BUT CONTRACTS NOT SETTLED
10	DISPATCH CONTRACT SETTLEMENT	\$7,578.00	
11	SEIU CONTRACT SETTLEMENT	\$40,968.00	
12	SCHOOL TRAFFIC CONTRACT SETTLEMENT	\$693.00	
13	DPW CONTRACT SETTLEMENT	\$15,369.00	
14	PROPERTY REVALUATION	\$51,000.00	\$120,028.00
15	PERSONAL PROPERTY REVALUATION	\$5,000.00	
16	PURCHASE OF PERSONAL PROPERTY SOFTWARE	\$1,000.00	
17	CHAPTER 41c ELDERLY/SENIOR EXEMPTION AMOUNTS	?	
18	UNEMPLOYMENT COSTS		
19	AUDIT	\$40,000.00	
20	ADD TO STABILIZATION FUND	\$50,000.00	
21	OPEB VALUATION	\$6,000.00	
22	REDUCE OPEB LIABILITY	\$25,000.00	
23	REFINANCE DEBT		
24	VMC SHADES	\$9,800.00	
25	VMC WINDOW REPAIRS	\$4,000.00	
26	VMC CARPET	\$9,000.00	
27	TREASURER-COLLECTOR SECURITY WINDOW	\$60,000.00	
28	DATA PROCESSING IMPROVEMENTS		
29	REDESIGN TOWN WEBSITE		
30	SOCIAL MEDIA PLAN		
31	BUCKET TRUCK	\$10,000.00	
32	AMBULANCE	\$260,000.00	
33	FIRE DEPT. ALS INITIATIVE	\$20,000.00	
34	POLICE CRUISERS (2)	\$76,500.00	
35	CHAPTER 90 HIGHWAY IMPROVEMENTS	\$275,000.00	
36	LOCAL ROAD IMPROVEMENTS	\$725,000.00	300,000
37	SWEeper	\$216,800.00	
38	CONTRACTED SWEEPING	\$23,000 bid	
39	DPW TRAILER	\$7,495.00	
40	DPW TRUCK	\$46,720.00	
41	SEWER EXPANSION STUDY	\$18,300.00	
42	SEWER SYSTEM IMPROVEMENTS		
43	DOVER RD. WATER MAIN PHASE 1	\$1,659,630.00	
44	D'ANGELIS TREATMENT PLANT REPAIRS	ENGINEER REPORT	
45	WATER GATE VALVE EXERCISE PROGRAM AND REPAIRS	BID	

MAY 9, 2016 ATM WARRANT LIST TA RECS

46 ATHLETIC FIELD IRRIGATION		
47 FIELD IMPROVEMENTS		
48 NEW FIELD CONSTRUCTION		
49 WATER MANAGEMENT ACT CONSULTING SERVICES		
50 LIBRARY LOT CONTAMINATION		
51 STORMWATER MANAGEMENT IMPROVEMENTS	\$35,000.00	
52 DPW GARAGE ROOF	UNDER STUDY	
53 CPC BUDGET & RESERVATIONS	\$221,660.57	
54 VMB DOORS	\$46,232.00	
55 BOARD OF HEALTH APPOINTING AUTHORITY		
56 FY17 AIR TESTING COSTS	\$38,580.00	
57 SCHOOL BUS LEASES	\$79,000.00	
58 SCHOOL COMPUTER LEASES	\$70,000.00	
59 MEDICAID REIMBURSEMENT	\$5,000.00	
60 CARPET REPLACEMENT	\$44,625.00	
61 SPECIAL NEEDS VAN	\$24,000.00	
62 FURNITURE	\$21,500.00	
63 SCIENCE, FITNESS EQUIPMENT AND COMPUTER LAPTOPS	\$9,000.00	
64 SCHOOL LIBRARY-MEDIA CENTER UPGRADE	\$10,000.00	
65 SCHOOL WEBSITE UPGRADE	\$15,000.00	
66 AUDITORIUM STAGE LIGHTS	\$88,000.00	
67 RECREATION SUPPLIES & EQUIPMENT		
68 HOUSEHOLD HAZARDOUS WASTE DAY	\$15,000.00	
69 COMMUNITY ENERGY AGGREGATION	N/A	
70 CONSTRUCTION HOURS GENERAL BYLAW		
71 ASSISTED LIVING ZONING		
72 REVOLVING FUNDS		
OAK GROVE FARM	NTE \$35,000	
ANIMAL CONTROL SHELTER	NTE \$3000	
FIRE ALARM	NTE \$10,000	
HISTORICAL COMMISSION	NTE \$12,000	
AMBULANCE	NTE \$20,000	
COA TRANSPORTATION	NTE \$5000	
VETERANS MEMORIAL BUILDING	NTE \$6000	
FOOD SERVICE	NTE \$4500	
STORMWATER MANAGEMENT	NTE \$10,000	
BOARD OF HEALTH MEDICAL SERVICES	NTE \$3000	
BOARD OF HEALTH RABIES CLINIC/PROGRAM	NTE \$2500	
CONTINUING EDUCATION	NTE \$50,000	
MILLIS SCHOOLS ATHLETIC FIELDS	NTE \$35,000	
MILLIS SCHOOL EXTRACURRICULAR	NTE \$8000	
MILLIS PUBLIC LIBRARY SPECIAL USE FUND	NTE \$10,000	
73 RETURN PARK LAND TO SCHOOL STATUS Article 97	N/A	

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ORG	OBJ	ACCOUNT DESCRIPTION	REVISED BUDGET	EXPENDED 18 THRU W/E 3/5/16	BALANCE	BI-WKLY COST	8.5 REMAINING PAYROLLS	EOY BALANCE
POLICE-								
0121051	510140	EDUCATION/QUINN BILL	\$78,333.54	\$52,994.60	\$25,338.94	\$2,965.48	\$25,206.58	\$132.36
0121051	510141	HOLIDAY PAY	\$47,875.35	\$20,911.00	\$26,964.35	\$20,911.00	\$20,911.00	\$6,053.35
0121051	510200	SALARY DEPARTMENT HEAD	\$136,708.00	\$94,644.00	\$42,064.00	\$5,258.00	\$44,693.00	(\$2,629.00) 53rd week
0121051	510300	SALARIES CLERICAL	\$24,577.40	\$16,624.81	\$7,952.59	\$923.60	\$7,850.60	\$101.99
0121051	510500	WAGES	\$958,965.70	\$551,078.98	\$407,886.72	\$33,761.60	\$286,973.60	\$120,913.12 Includes Gonzalez and Nelson @ \$1000.80 each
PENDING OJI REIMBURSEMENTS								
0121051	510550	WAGES OVERTIME	\$145,000.00	\$311,825.78	(\$166,825.78)	\$0.00	\$164,660.00	(\$331,485.78) Feb-May June expected in July
PENDING DOJ REIMBURSEMENTS								
0121051	510552	WAGES TRAINING	\$42,500.00	\$0.00	\$42,500.00	\$0.00	\$0.00	\$42,500.00 Per Chief use towards O/T deficit
0121051	510554	WAGES SCHOOL TRAFFIC	\$34,643.20	\$21,568.19	\$13,075.01	\$1,737.14	\$14,765.69	(\$1,690.68) Estimated March & April 2016 \$17K allowed \$6,761.28 rec'd
0121051	510556	WAGES LOCKUP	\$1,500.00	\$262.68	\$1,237.32	\$262.68	\$7,400.00	\$974.64
0121051	510557	NIGHT DIFFERENTIAL	\$32,966.86	\$15,704.33	\$17,262.53	\$0.00	\$1,455.00	\$9,862.53
0121051	510558	OFFICER IN CHARGE	\$2,028.20	\$5,285.00	(\$3,256.80)	\$0.00	\$0.00	(\$4,711.80) Estimated by Chief
0121051	510600	LONGEVITY	\$12,398.75	\$6,121.87	\$6,276.88	\$0.00	\$0.00	\$6,276.88
0121051	510700	STIPENDS	\$7,203.00	\$5,050.50	\$2,152.50	\$4,931.75	\$4,931.75	(\$2,779.25) Per Chief
0121051	510710	CLOTHING/CLEANING	\$25,500.00	\$20,469.05	\$5,030.95	\$5,030.95	\$5,030.95	\$0.00
0121051	510720	CLOTHING/CLEANING TRAFFIC	\$1,500.00	\$225.00	\$1,275.00	\$0.00	\$0.00	Estimated by Chief
			\$1,551,700.00	\$1,122,765.79	\$428,934.21			
DISPATCH-								
0123551	510141	HOLIDAY PAY	\$8,029.88	\$5,390.00	\$2,639.88		\$1,276.80	\$1,363.08 Two Holiday's Remaining
0123551	510500	WAGES	\$173,980.80	\$94,100.83	\$79,879.97	\$6,384.00	\$54,264.00	\$25,615.97 \$6,384 Base
0123551	510510	WAGES PART TIME	\$17,000.00	\$22,066.90	(\$5,066.90)	\$0.00	\$0.00	(\$5,066.90) Keith?
0123551	510550	WAGES OVERTIME	\$30,000.00	\$42,297.25	(\$12,297.25)	\$1,500.00	\$12,750.00	(\$25,047.25) Estimate \$1,500 x 8.5
0123551	510552	WAGES TRAINING	\$5,000.00	\$7,002.83	(\$2,002.83)	\$0.00	\$0.00	(\$2,002.83) Keith?
0123551	510557	NIGHT DIFFERENTIAL	\$6,350.32	\$2,391.55	\$3,958.77	\$1,700.00	\$2,258.77	\$2,258.77
0123551	510600	LONGEVITY	\$1,025.00	\$512.50	\$512.50	\$0.00	\$0.00	\$0.00
			\$241,386.00	\$173,761.86	\$67,624.14			
							AVAILABLE	(\$2,879.16)

AVAILABLE (\$132,242.92)
 \$68,912.00 LET
 \$50,000.00 ATM Article
 \$5,000.00 Gasoline
 (\$9,330.92)

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TOWN OF MILLIS
YEAR-TO-DATE BUDGET

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FOR 2016 13

JOURNAL DETAIL 2016 1 TO 2016 13

ACCOUNTS FOR:	GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0001								
05	HIGHWAY DIVISION							
0142251	DPW SALARY							
510555	WAGE SNOW/ICE OVERTIME							
0142251 510555	WAGE SNOW/ICE OVERT	40,149	40,149.24	30,819.94	.00	.00	9,329.30	76.8%
2016/01/000243	07/01/2015 BUC	40,149.24 REF			ORIGINAL BUDGET 2016			
2016/02/000176	08/27/2015 PRJ	45.70 REF	082715		WARRANT=082715	RUN=1	STANDARD	
2016/04/000155	10/22/2015 PRJ	137.10 REF	102215		WARRANT=102215	RUN=1	STANDARD	
2016/05/000047	11/05/2015 PRJ	1,089.31 REF	110515		WARRANT=110515	RUN=1	STANDARD	
2016/05/000263	11/19/2015 PRJ	286.79 REF	111915		WARRANT=111915	RUN=1	STANDARD	
2016/06/000032	12/03/2015 PRJ	215.70 REF	121315		WARRANT=120315	RUN=1	STANDARD	
2016/06/000220	12/17/2015 PRJ	91.88 REF	12/17/		WARRANT=121715	RUN=1	STANDARD	
2016/06/000387	12/31/2015 PRJ	368.00 REF	123115		WARRANT=123115	RUN=1	STANDARD	
2016/07/000093	01/14/2016 PRJ	2,138.95 REF	011416		WARRANT=011416	RUN=1	STANDARD	
2016/07/000243	01/28/2016 PRJ	9,413.51 REF	012816		WARRANT=012816	RUN=1	STANDARD	
2016/08/000065	02/11/2016 PRJ	7,400.35 REF	021116		WARRANT=021116	RUN=1	STANDARD	
2016/08/000206	02/25/2016 PRJ	9,173.25 REF	022516		WARRANT=022516	RUN=1	STANDARD	
2016/09/000078	03/10/2016 PRJ	188.26 REF	031016		WARRANT=031016	RUN=1	STANDARD	
2016/09/000239	03/24/2016 PRJ	271.14 REF	032416		WARRANT=032416	RUN=1	STANDARD	
TOTAL DPW SALARY		40,149	40,149.24	30,819.94	.00	.00	9,329.30	76.8%
TOTAL HIGHWAY DIVISION		40,149	40,149.24	30,819.94	.00	.00	9,329.30	76.8%
TOTAL GENERAL FUND		40,149	40,149.24	30,819.94	.00	.00	9,329.30	76.8%
TOTAL EXPENSES		40,149	40,149.24	30,819.94	.00	.00	9,329.30	

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TOWN OF MILLIS
YEAR-TO-DATE BUDGET

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FOR 2016 13

JOURNAL DETAIL 2016 1 TO 2016 13

ACCOUNTS FOR:		GENERAL FUND		ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0001										
05 HIGHWAY DIVISION										
0142252 DPW EXPENSE										
540005 SNOW ICE REMOVAL										
0142252	540005	SNOW ICE REMOVAL		123,001	123,000.62	176,684.04	.00	.00	-53,683.42	143.6%*
				123,000.62 REF				ORIGINAL BUDGET 2016		
2016/01/000243	07/01/2015	BUC		327.40	VCH1317	146 SUPPLY CENTER				116129
2016/03/000079	09/17/2015	API		1,800.00	VCH2570	NORFOLK POWER EQUIPM				116965
2016/04/000192	10/29/2015	API		1,268.32	VCH2575	CHADWICK- BAROSS				116868
2016/04/000192	10/29/2015	API		1,850.00	VCH2579	PRECISION WEATHER				117008
2016/05/000003	11/05/2015	API		57.69	VCH2591	MID-STATE INTERNATIO				117102
2016/05/000108	11/12/2015	API		293.63	VCH2693	STEVE'S AUTO PARTS				117271
2016/05/000125	11/12/2015	API		237.93	VCH2857	BALLARD MACK SALES &				117135
2016/05/000125	11/12/2015	API		90.36	VCH2859	FUTURE BEARINGS INC				117168
2016/05/000301	11/25/2015	API		1,125.00	VCH3346	AMERICAN LEGION				117352
2016/05/000302	11/25/2015	API		126.85	VCH3371	LANDRY ENTERPRISES				117499
2016/05/000302	11/25/2015	API		187.22	VCH3372	MADIGAN INC/ J.C.				117499
2016/05/000302	11/25/2015	API		593.53	VCH3373	MADIGAN INC/ J.C.				117499
2016/05/000302	11/25/2015	API		1,180.53	VCH3374	MADIGAN INC/ J.C.				117499
2016/05/000302	11/25/2015	API		83.98	VCH3402	ROCKY'S ACE HARDWARE				117631
2016/05/000302	11/25/2015	API		9.58	VCH3403	ROCKY'S ACE HARDWARE				117631
2016/06/000082	12/10/2015	API		236.19	VCH3730	STEVE'S AUTO PARTS				117899
2016/06/000082	12/10/2015	API		14.60	VCH3733	ROCKY'S ACE HARDWARE				117885
2016/06/000083	12/10/2015	API		3,338.40	VCH3803	ATLANTIC BROOM				117762
2016/06/000083	12/10/2015	API		26.66	VCH3805	NORFOLK POWER EQUIPM				117868
2016/06/000083	12/10/2015	API		1,304.18	VCH3806	LANDRY ENTERPRISES				117823
2016/06/000192	12/17/2015	API		449.13	VCH3900	MID-STATE INTERNATIO				117953
2016/06/000297	12/24/2015	API		656.66	VCH4144	WOODCO MACHINERY INC				118172
2016/06/000298	12/24/2015	API		146.00	VCH4151	BOBCAT OF WORCESTER				117986
2016/06/000298	12/24/2015	API		989.12	VCH4154	DONOVAN EQUIPMENT CO				118030
2016/06/000298	12/24/2015	API		6,942.55	VCH4155	EASTERN MINERALS INC				118318
2016/07/000040	01/14/2016	API		100.28	VCH4446	BOBCAT OF WORCESTER				118033
2016/07/000040	01/14/2016	API		355.45	VCH4447	CHADWICK- BAROSS				118324
2016/07/000061	01/14/2016	API		408.76	VCH4628	SPRING REBUILDERS IN				118442
2016/07/000061	01/14/2016	API		173.73	VCH4629	SPRING REBUILDERS IN				118442
2016/08/000052	02/11/2016	API		973.00	VCH5106	ATLANTIC BROOM				118833
2016/08/000052	02/11/2016	API		23.40	VCH5109	FUTURE BEARINGS INC				118853
2016/08/000052	02/11/2016	API		72.10	VCH5111	M-H-Q MUNICIPAL VEHI				118866
2016/08/000052	02/11/2016	API		453.22	VCH5112	MILTON CAT				118874
2016/08/000052	02/11/2016	API		8,636.90	VCH5131	EASTERN MINERALS INC				118850
2016/08/000052	02/11/2016	API		332.15	VCH5132	STEVE'S AUTO PARTS				118897
2016/08/000106	02/18/2016	API		843.21	VCH5261	DONOVAN EQUIPMENT CO				118927

FOR 2016 13

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ACCOUNTS FOR: 0001 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
05 HIGHWAY DIVISION							
0142252 DPW EXPENSE							
0142252 540005 SNOW ICE REMOVAL							
2016/08/000106 02/18/2016 API	8.64	VND 002879	VCH52262	FUTURE BEARINGS INC			118935
2016/08/000106 02/18/2016 API	120.72	VND 002879	VCH52263	FUTURE BEARINGS INC			118935
2016/08/000106 02/18/2016 API	1,134.38	VND 000702	VCH52265	LORUSSO & SONS/ S.M.			118952
2016/08/000106 02/18/2016 API	136.61	VND 001148	VCH52267	MADIGAN INC/ J.C.			118954
2016/08/000106 02/18/2016 API	278.02	VND 004578	VCH52268	LANDRY ENTERPRISES			118949
2016/08/000106 02/18/2016 API	156.90	VND 004578	VCH52269	LANDRY ENTERPRISES			118949
2016/08/000106 02/18/2016 API	1,019.03	VND 004578	VCH5271	LANDRY ENTERPRISES			118949
2016/08/000106 02/18/2016 API	264.35	VND 004578	VCH5272	LANDRY ENTERPRISES			118949
2016/08/000106 02/18/2016 API	200.00	VND 004578	VCH5273	LANDRY ENTERPRISES			118949
2016/08/000106 02/18/2016 API	21.98	VND 000134	VCH5275	ROCKY'S ACE HARDWARE			118988
2016/08/000106 02/18/2016 API	5.50	VND 000134	VCH5277	ROCKY'S ACE HARDWARE			118988
2016/08/000106 02/18/2016 API	2.50	VND 000134	VCH5278	ROCKY'S ACE HARDWARE			118988
2016/08/000106 02/18/2016 API	11,211.67	VND 004481	VCH5283	EASTERN MINERALS INC			118930
2016/08/000106 02/18/2016 API	2,108.23	VND 004481	VCH5284	EASTERN MINERALS INC			118930
2016/08/000106 02/18/2016 API	13,065.91	VND 004481	VCH5285	EASTERN MINERALS INC			118929
2016/08/000106 02/18/2016 API	19,851.86	VND 004481	VCH5286	EASTERN MINERALS INC			118928
2016/08/000167 02/25/2016 API	249.27	VND 012889	VCH5375	STERLING, JOEL A	MED B REFUND		119147
2016/08/000167 02/25/2016 API	2,948.46	VND 000319	VCH5379	D.P. & SONS	SNOW		119045
2016/08/000167 02/25/2016 API	1,289.61	VND 000319	VCH5380	D.P. & SONS	SNOW		119045
2016/08/000167 02/25/2016 API	2,035.59	VND 000319	VCH5381	D.P. & SONS	SNOW		119045
2016/08/000167 02/25/2016 API	3,679.84	VND 009840	VCH5382	ROSSI, FRANCIS	SNOW		119136
2016/08/000167 02/25/2016 API	1,693.52	VND 007421	VCH5383	START TO FINISH TREE	SNOW		119146
2016/08/000167 02/25/2016 API	1,652.05	VND 008640	VCH5384	TIBERI, DOMENIC	SNOW PLOW		119152
2016/08/000167 02/25/2016 API	782.46	VND 008640	VCH5385	TIBERI, DOMENIC	SNOW PLOW		119152
2016/08/000167 02/25/2016 API	6,458.65	VND 009840	VCH5386	ROSSI, FRANCIS	SNOW		119136
2016/08/000167 02/25/2016 API	4,582.47	VND 007421	VCH5387	START TO FINISH TREE	SNOW		119146
2016/08/000167 02/25/2016 API	811.75	VND 012891	VCH5388	VARA, GREGORY	SNOW PLOW		119157
2016/08/000167 02/25/2016 API	689.99	VND 012891	VCH5389	VARA, GREGORY	SNOW PLOW		119157
2016/08/000167 02/25/2016 API	892.93	VND 012891	VCH5390	VARA, GREGORY	SNOW PLOW		119157
2016/08/000167 02/25/2016 API	5,184.00	VND 011825	VCH5391	GIBSON ROOFS, INC	SNOW REMOVAL		119058
2016/08/000167 02/25/2016 API	1,043.28	VND 000449	VCH5423	HOWLEY/VINCENT G	SNOW PLOW 2/5/16 & 2/8/16		119072
2016/08/000169 02/25/2016 API	2,354.63	VND 009840	VCH5424	ROSSI, FRANCIS	SNOW PLOW		119136
2016/09/000003 03/03/2016 API	4,150.66	VND 004481	VCH5699	EASTERN MINERALS INC	SNOW PLOW		119216
2016/09/000003 03/03/2016 API	26,951.67	VND 004481	VCH5700	EASTERN MINERALS INC	SNOW PLOW		119216
2016/09/000004 03/03/2016 API	31.15	VND 012889	VCH5736	STERLING, JOEL A	SNOW REMOVAL		119365
2016/09/000004 03/03/2016 API	5,829.45	VND 012373	VCH5741	W. PODSZA & SONS	SNOW		119389
2016/09/000048 03/10/2016 API	500.00	VND 000419	VCH5895	JOHN'S AUTO BODY	SNOW		119434
2016/09/000048 03/10/2016 API	242.10	VND 000400	VCH5896	MEDWAY LUMBER & SUPP	SNOW		119446
2016/09/000048 03/10/2016 API	15,404.44	VND 004481	VCH5897	EASTERN MINERALS INC			119412
2016/09/000051 03/10/2016 API	134.24	VND 004578	VCH5954	LANDRY ENTERPRISES			119436
2016/09/000051 03/10/2016 API	368.41	VND 004578	VCH5955	LANDRY ENTERPRISES			119436
2016/09/000051 03/10/2016 API	337.46	VND 004578	VCH5956	LANDRY ENTERPRISES			119436
2016/09/000051 03/10/2016 API	74.11	VND 004578	VCH5957	LANDRY ENTERPRISES			119436
2016/09/000051 03/10/2016 API	122.46	VND 004578	VCH5958	LANDRY ENTERPRISES			119436
2016/09/000128 03/17/2016 API	46.74	VND 012889	VCH6227	STERLING, JOEL A	SNOW REMOVAL		119533

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ACCOUNTS FOR:		ORIGINAL	REVISED	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
0001	GENERAL FUND	APPROP	BUDGET				BUDGET	USED
05	HIGHWAY DIVISION							
0142252	DPW EXPENSE							
0142252	540005 SNOW ICE REMOVAL							
	2016/09/000203 03/24/2016 API	592.10	VND 010444	VCH6328	COLMAR BELTING CO			119571
	2016/09/000203 03/24/2016 API	374.00	VND 010444	VCH6329	COLMAR BELTING CO			119571
	2016/09/000203 03/24/2016 API	70.00	VND 005844	VCH6334	G & M SERVICES			119604
	2016/09/000205 03/24/2016 API	326.90	VND 005233	VCH6369	MILLIS GLASS CO			119648
	2016/09/000205 03/24/2016 API	1.88	VND 005927	VCH6370	MILTON CAT			119652
	2016/09/000205 03/24/2016 API	38.06	VND 001148	VCH6371	MADIGAN INC/ J.C.			119635
	2016/09/000212 03/24/2016 API	445.70	VND 004122	VCH6472	MHQ MUNICIPAL VEHICL			119646
TOTAL DPW EXPENSE		123,001	123,000.62	176,684.04	.00	.00	-53,683.42	143.6%
TOTAL HIGHWAY DIVISION		123,001	123,000.62	176,684.04	.00	.00	-53,683.42	143.6%
TOTAL GENERAL FUND		123,001	123,000.62	176,684.04	.00	.00	-53,683.42	143.6%
TOTAL EXPENSES		123,001	123,000.62	176,684.04	.00	.00	-53,683.42	



The Commonwealth of Massachusetts

HOUSE OF REPRESENTATIVES
STATE HOUSE, BOSTON 02133-1054

DAVID PAUL LINSKY
REPRESENTATIVE
5TH MIDDLESEX DISTRICT
NATICK - SHERBORN - MILLIS

STATE HOUSE, ROOM 146
TEL (617) 722-2575
FAX (617) 722-2238
David.Linsky@MAhouse.gov

Committees on:
Chairman, House Committee on
Post Audit & Oversight

March 9, 2016

Brian Dempsey, Chairman
House Committee on Ways and Means
State House, Room 243
Boston, MA 02133

Dear Chairman Dempsey,

Recently The Clyde Brown Elementary School in Millis was closed as a result of poor air quality tests that were conducted over February break. This school houses all 530 students in the town ages Pre-Kindergarten through fourth grade.

The following estimate of cost has been provided to us from our Superintendent as a result of the closure.

ENGINEER'S ESTIMATE OF PROBABLE COST FOR REGULATORY CLOSURE

TASK	DESCRIPTION	ROM COST
1 - Emergency Response -2/18 - 2/29/16	Facility Evaluation, Meetings/Presentations, MassDEP/DPH, Field and Laboratory Sampling, Regulatory and Client Correspondence, Equipment, Miscellaneous Expenses, Laboratory Analysis	\$55,000
2 - Field Work	Indoor and Soil Gas Monitoring Events, Smoke Test / Camera Evaluation, Soil Gas Probe Installation, Groundwater Monitoring Well Installation, Laboratory Analysis of Soil Samples, Laboratory Analysis of Groundwater Samples during Two Groundwater Monitoring Events	\$36,000-\$50,000

3 - Laboratory Analysis	11 Indoor Air Sample Events, 4 Soil Gas Monitoring Events, 1 Soil Sample Event, 2 Groundwater Monitoring Well Event	\$32,000-\$45,000
4 - Regulatory Documents	IRA Plan, Two IRA Status Reports, Risk Assessment, Permanent Solution Document	\$20,000-\$30,000
5 - Project Management		\$8,000-\$15,000
Estimate Totals		\$150,000- 195,000

In addition to the estimated \$150,000-\$195,000, provisions for public meetings and additional activities by MassDEP have not been yet estimated and therefore were not included in this number.

The town of Millis is looking to seek mitigation costs to help them move beyond this closure and move towards providing a safe and nurturing environment for its students. Any way in which the Committee can be of assistance during FY17 would be greatly appreciated.

Please feel free to reach out to us should you have any questions regarding this matter. Thank you in advance for your time and consideration.

Sincerely,



David P. Linsky
State Representative
Fifth Middlesex



Shawn Dooley
State Representative
Ninth Norfolk

CC:

Superintendent Nancy Gustafson, Millis Public Schools
Millis Board of Selectmen
Millis School Committee

3

Kathy LaPlant

From: Kathy LaPlant <klaplant@millis.net>
Sent: Thursday, March 10, 2016 3:00 PM
To: Charles Aspinwall
Subject: Budget Shortfalls
Attachments: RFT Request - Recreation.pdf; RFT Request - Building Inspector.pdf; RECREATION.xlsx; BUILDING-WAGES FROM FEES.xlsx

Charlie-

Charlie-

Please be advised that the following 2 departments need additional funding to cover expenses as noted on the attached spreadsheets for which a reserve fund transfer is being requested:

1. Building Department-Wages From Fees

a. Current Deficit as of 2/29/16	\$23,440.43
b. Additional Estimated Costs Thru April 2016	\$11,109.57

Total Reserve Fund Transfer Request **\$34,550.00**

May & June costs to be determined and requested at town meeting

2. Recreation Department – Supplies/Expenses

a. Current Deficit as of 2/29/16	\$5,459.91
b. Additional Estimated Costs Thru June 2016	\$3,908.00 (Brochure & Misc.)

Total Reserve Fund Transfer Request **\$9,367.91**

May & June Payroll to be Requested at Town Meeting totaling \$11,428.02

Attached you will find additional information regarding these two transfers.

I have also attached the Reserve Fund Transfer forms. The Recreation request needs your signature and the Building form needs Mikes signature.

I am continuing on to Snow & Ice, Police

Kathy

Kathleen R. LaPlant
Finance Director/Town Accountant
Town of Millis
900 Main Street

3

ORG YR/PR	ACCOUNT JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE
0124151	0001-20-241-0-51-02-510580	WAGES FROM FEES						
15/10	60 04/09/15 PRJ 040915	1040915	1040915				1,744.82	1,744.82
15/11	117 05/07/15 PRJ 050715	1050715	1050715				6,195.00	7,939.82
15/12	44 06/04/15 PRJ 060415	1060415	1060415				2,407.50	10,347.32
15/12	361 06/30/15 PRJ 070215	1070215	1070215				3,685.38	14,032.70
LEDGER BALANCES --- DEBITS: 14,032.70 CREDITS: .00 NET: 14,032.70								
GRAND TOTAL --- DEBITS: 14,032.70 CREDITS: .00 NET: 14,032.70								

4 Records printed

** END OF REPORT - Generated by Kathy LaPlant **

Wages from Fees
April - June
2015

RECREATION DEPARTMENT

REVENUES

Remaining in Fund 2100 as of 2/29/16	\$11,050.21	Current Fund Balance As of 2/29/16	\$11,050.21
Estimated Soccer Profit	\$4,000.00	Payroll March & April	(\$10,158.24)
Estimated Early Registration Profit	<u>\$3,000.00</u>	Nextel March & April	(\$160.00)

Current & Estimated Available Funds Thru 6/30/16

\$18,050.21	Available Funds	\$731.97
	Estimated Soccer Profit	\$4,000.00
	Estimated Early Registration Profit	\$3,000.00

EXPENDITURES

Payroll March-April 2016	(\$10,158.24)	Available Funds Thru 6/30/16	\$7,731.97
Nextel March-April 2016	(\$160.00)	Current & Estimated Expenditures To Pay	(\$17,099.88)
Payroll May-June 2016	(\$11,428.02)	Net Current & Estimated Expenditures Due	(\$9,367.91)
Nextel May-June 2016	(\$160.00)	Payroll May-June 2016	(\$11,428.02)
Current bills to be paid	(\$13,031.88)		
Print Brochure	(\$1,908.00)		
Misc. (Soccer balls, t-shirts, trophies, paint, etc.)	(\$2,000.00)		

Current & Estimated Expenditures Thru 6/30/16

(\$38,846.14)

Total Recreation Shortfall

(\$20,795.93)

Total Recreation Shortfall

(\$20,795.93)

RFT-Current & Estimated Expenditures	\$9,367.91
Town Meeting-April & May Payroll	\$11,428.02
Total	\$20,795.93

PERMIT REVENUE	BUILDING	ELECTRICAL	GAS	PLUMBING	TOTAL PERMIT	
					FEES	COLLECTED
FY 16 THRU FEB 2016	\$124,369.75	\$44,448.08	\$8,792.50	\$13,500.00	\$191,110.33	
FY15	\$121,403.81	\$32,227.38	\$11,008.00	\$13,963.00	\$178,602.19	
FY14	\$86,696.55	\$14,615.77	\$7,660.00	\$11,983.00	\$120,955.32	
FY13	\$102,547.00	\$16,764.41	\$7,890.00	\$10,715.00	\$137,916.41	
3 YEAR AVERAGE	\$103,549.12	\$21,202.52	\$8,852.67	\$12,220.33		

TOTAL PAID BY PERMIT	ELECTRICAL	PLUMB/GAS	BUILDING	TOTAL
FY 16 THRU FEB 2016	\$23,149.05	\$12,117.50	\$9,173.88	\$44,440.43
FY15	\$16,256.70	\$12,849.00	\$2,940.00	\$32,045.70
FY14	\$7,667.89	\$10,502.00	\$0.00	\$18,169.89
FY13	\$8,632.20	\$9,382.00	\$0.00	\$18,014.20



FY17 BUDGET HIGHLIGHTS

- * PRESERVE SERVICES

- > NO LAYOFFS OR REDUCTIONS IN HOURS

- * RETAIN VALUABLE STAFF

- >AVG. LENGTH OF DEPT. HEAD EMPLOYMENT

- * MAINTAIN TRADITION OF 65%/35% BUDGET SPLIT

- * ADDRESS UNEXPECTED CY BUDGET CONTINGENCIES

- > SCHOOL AIR TESTING

- > DEBT BUDGET - POLICE STATION PROPERTY CLEANUP

- > LIBRARY PARKING LOT CONTAMINATION (NOV. FATM)

- > POLICE DEPARTMENT VACANCIES - OJI

- * EXPLORE PRIVATIZATION OF SERVICES

- > AWAITING SWEEPING BIDS

- * RESTORE STABILIZATION FUND BALANCE

- * CENTRALIZE FIELD MAINTENANCE/OPERATIONS COSTS

- * ADDRESS ROAD CONDITIONS

- * MORE AGRRRESIVE REVENUE ESTIMATION

BUDGET ANALYSIS

FY17 TA REC FY17 INCREASE

* SHARED/NONDISCRETIONARY	\$7,116,849	\$1,173,733.63
SCHOOLS	\$14,357,995	\$537,000.00
** TOWN	\$6,724,521	\$293,571.79
TOTAL	\$28,199,366	\$2,004,305.42

INCREASE ANALYSIS - DISCRETIONARY FUNDS

SCHOOL	\$537,000	% 0.65
TOWN	\$293,572	0.35
	\$830,572	

* Includes gen insurance, benefits, tri-county, debt

**Includes 120K for wage increases

SHARED/NONDISCRETIONARY BUDGETS

GENERAL INSURANCE	\$397,158
EMPLOYEE BENEFITS	\$4,432,624
TRI-COUNTY	\$349,582
DEBT	\$1,937,485
TOTAL	\$7,116,849

ARTICLE BREAKDOWN

SHARED

AUDIT	\$40,000	
MEDICARE	\$5,000	
REVAL	\$56,000	
RESERVE FUND	\$53,000	
STABILIZATION FUND	\$50,000	
		\$204,000

SCHOOL

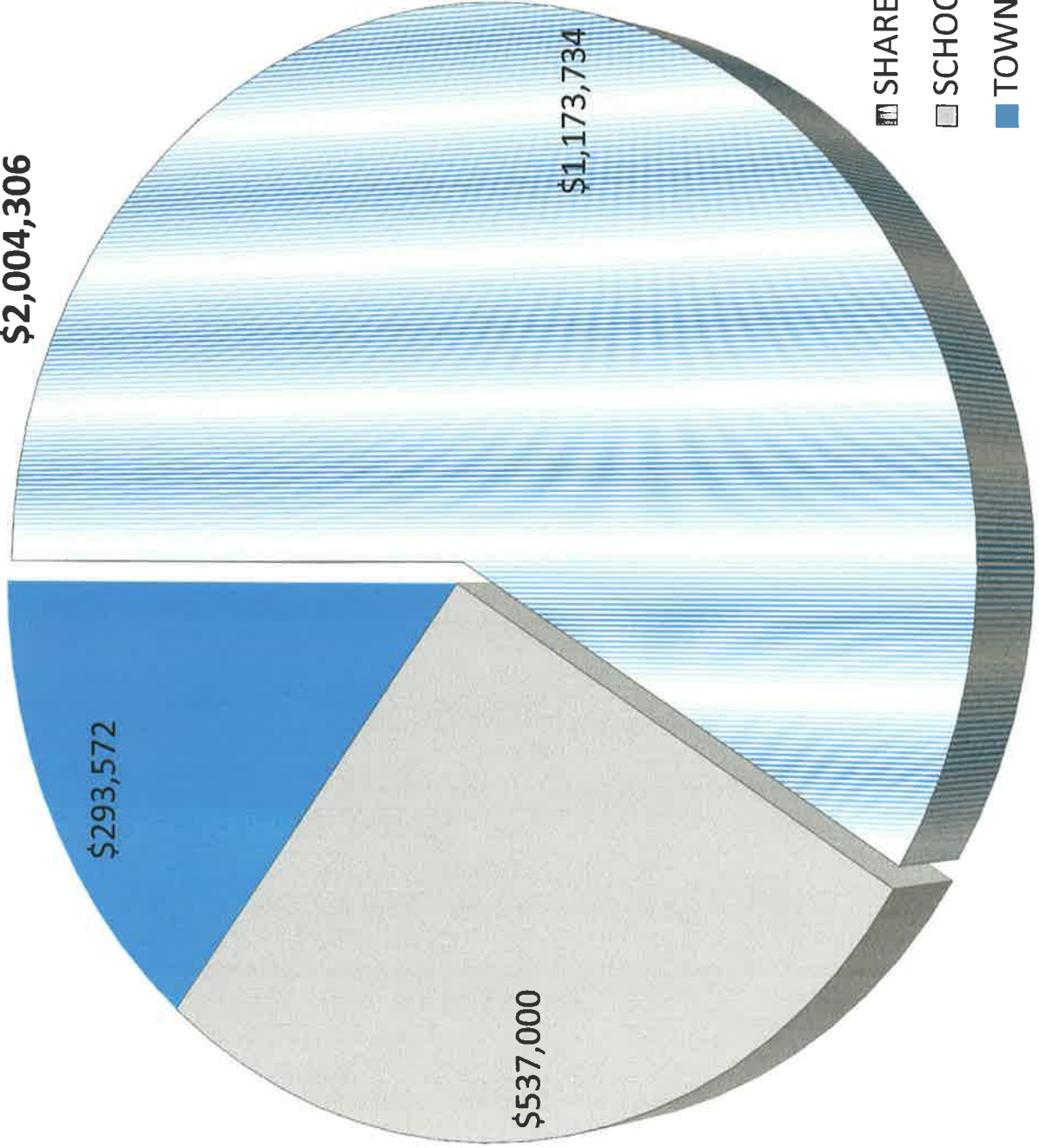
COMPUTER LEASE	\$79,000	
BUSSES	\$70,000	
AIR TESTING FY16	\$115,780	
AIR TESTING FY17	\$38,580	
		\$303,360

TOWN

STORMWATER	\$35,000	
RECREATION SUBSIDY	\$11,429	
POLICE DEFICIT	\$50,000	
STREET SWEEPING	\$23,000	
SNOW & ICE	\$15,000	30,000
FIRE ALS	\$40,000	20,000
SECURITY WINDOW	\$60,000	
BUILDING DEPT WAGES/FEEs	\$6,100	15,000
ROAD OVERRIDE	?	\$240,529

MILLIS FY17 BUDGET INCREASES

\$2,004,306

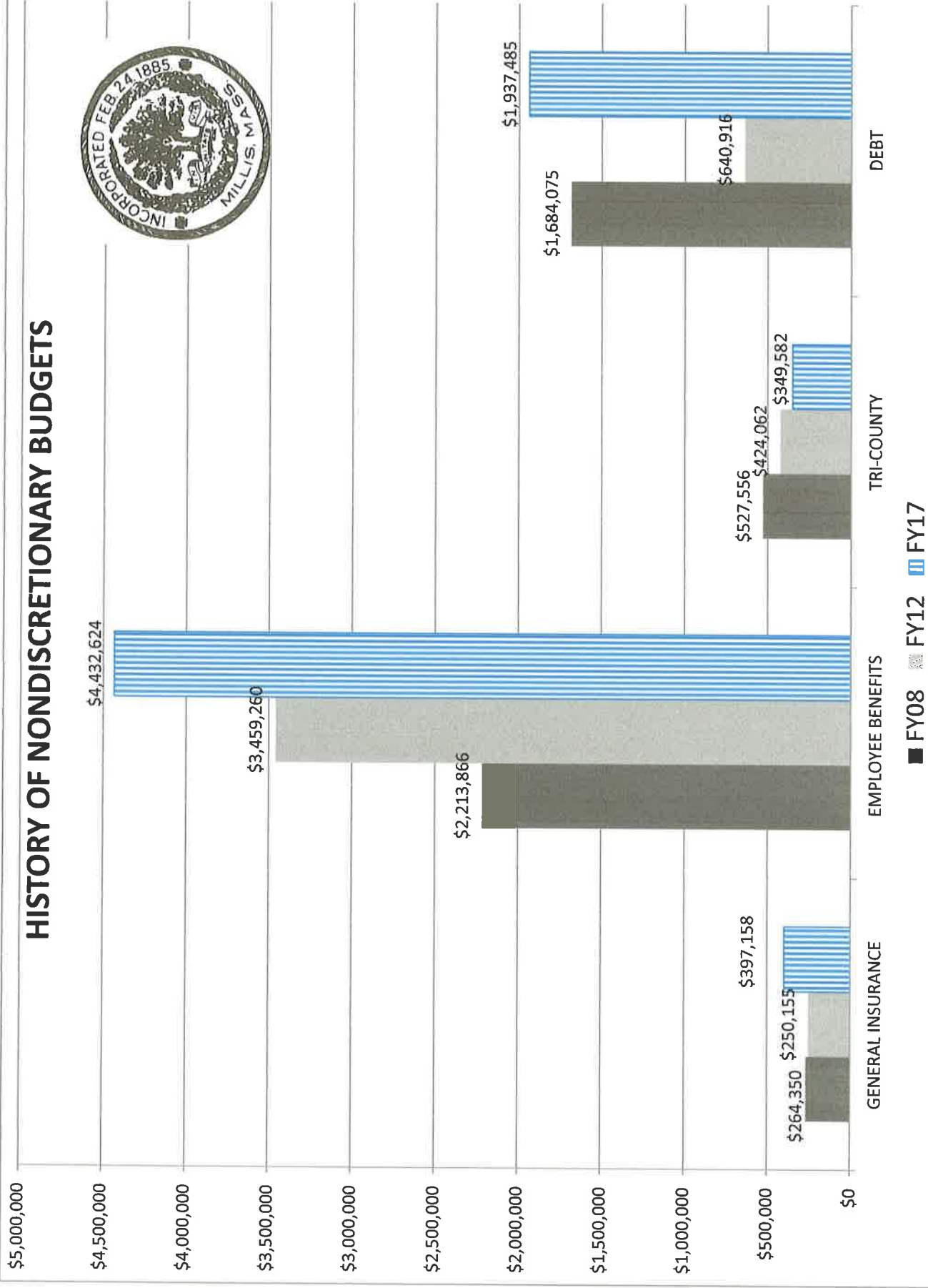


SHARED/NONDISCRETIONARY

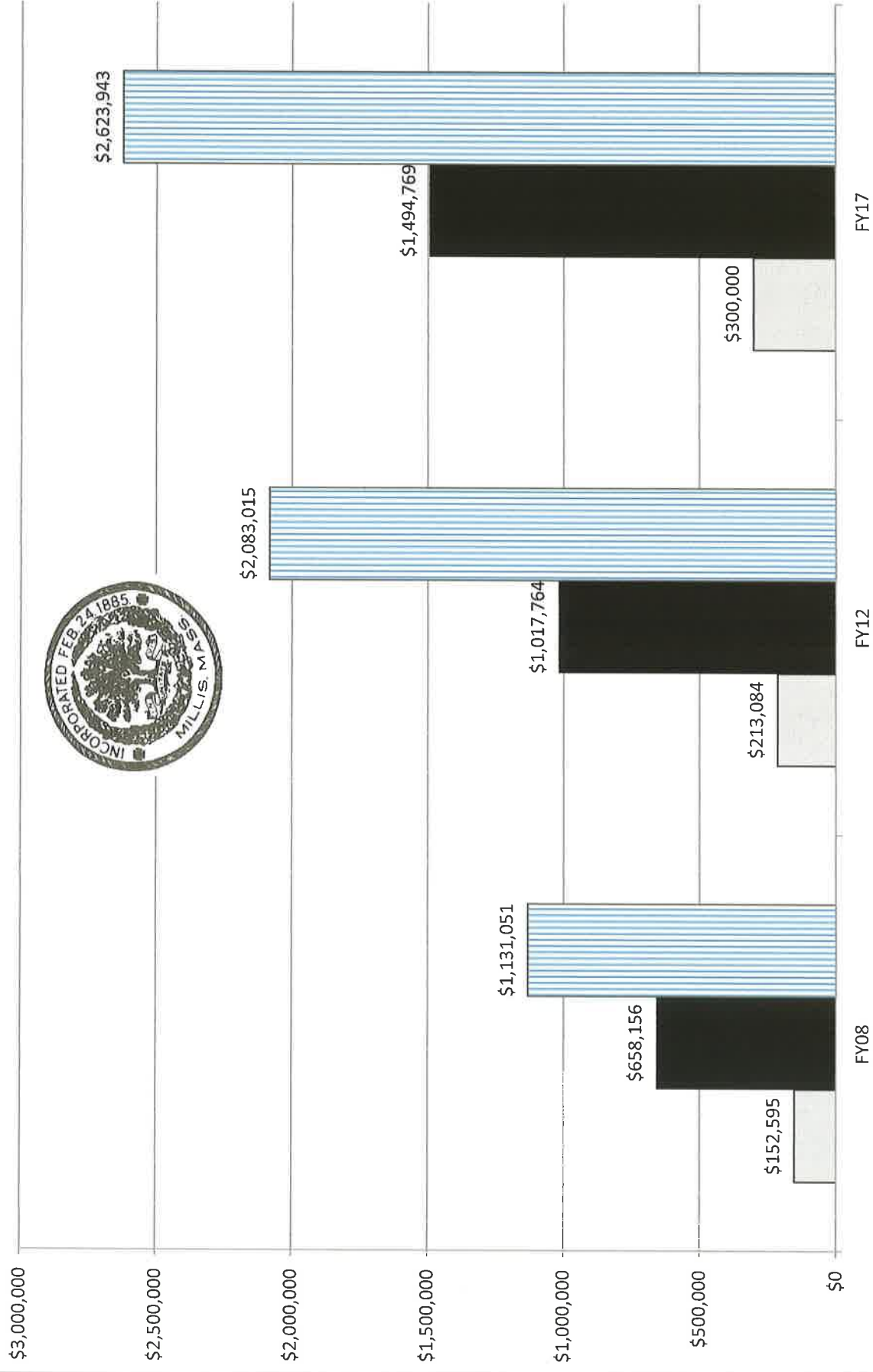
SCHOOLS

TOWN

HISTORY OF NONDISCRETIONARY BUDGETS



BENEFITS BUDGET - MAJOR COMPONENTS



OPERATING BUDGET SUMMARY - TABLE 2	FY11 ACTUAL	FY12 ACTUAL	FY13 ACTUAL	FY14 ACTUAL	FY15 ACTUAL	FY16 APPR	FY17 REQ	FY17 TA REC
GENERAL GOVERNMENT SELECTMENTA								red=not yet submitted
SALARIES	\$194,969.68	\$189,565.15	\$222,360.61	\$249,470.55	\$238,066.32	\$251,613.98	\$251,841.21	\$251,841.21
EXPENSES	\$56,980.82	\$57,889.15	\$54,649.32	\$60,007.60	\$7,448.96	\$57,990.00	\$55,865.00	\$55,865.00
TOTAL	\$251,950.50	\$247,454.30	\$277,009.93	\$309,478.15	\$245,515.28	\$309,603.98	\$307,706.21	\$307,706.21
FINANCE COMMITTEE								-1,898
SALARIES	\$2,744.07	\$3,934.41	\$3,472.15	\$3,783.80	\$3,597.26	\$3,446.65	\$3,674.60	\$3,674.60
EXPENSES	\$5,942.82	\$7,398.15	\$6,586.81	\$7,580.79	\$9,723.61	\$6,529.00	\$8,436.00	\$8,436.00
TOTAL	\$8,686.89	\$11,332.56	\$10,058.96	\$11,364.59	\$13,320.87	\$9,975.65	\$12,110.60	\$12,110.60
RESERVE FUND								2,135
EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$67,700.00	\$75,000.00	\$75,000.00
TOTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$67,700.00	\$75,000.00	\$75,000.00
ACCOUNTANT/ID								0
SALARIES	\$174,931.71	\$184,166.47	\$189,616.33	\$194,616.67	\$198,192.94	\$198,685.72	\$196,856.00	\$196,856.00
EXPENSES	\$2,836.02	\$3,167.82	\$3,262.39	\$4,186.62	\$5,199.86	\$5,188.00	\$5,188.00	\$5,188.00
TOTAL	\$177,767.73	\$187,334.29	\$192,878.72	\$198,803.29	\$203,392.80	\$203,873.72	\$202,044.00	\$202,044.00
ASSESSORS								-1,830
SALARIES	\$103,874.11	\$100,986.08	\$101,420.01	\$106,881.84	\$111,562.09	\$117,498.50	\$117,312.62	\$117,312.62
EXPENSES	\$7,527.91	\$5,498.48	\$5,482.29	\$6,366.24	\$6,391.33	\$7,060.00	\$6,396.00	\$6,396.00
TOTAL	\$111,402.02	\$106,484.56	\$106,902.30	\$113,248.08	\$117,953.42	\$124,558.50	\$123,708.62	\$123,708.62
TREASURER/COLLECTOR								-850
SALARIES	\$149,540.49	\$145,671.65	\$173,099.30	\$189,351.73	\$182,247.31	\$185,873.00	\$188,553.00	\$179,665.60
EXPENSES	\$20,903.39	\$22,930.77	\$20,435.12	\$22,615.34	\$25,785.78	\$27,475.00	\$26,845.00	\$26,845.00
TOTAL	\$170,443.88	\$168,602.42	\$193,534.42	\$211,967.07	\$208,033.09	\$213,348.00	\$215,398.00	\$206,510.60
TOWN COUNSEL								-6,837
EXPENSES	\$78,753.53	\$87,961.02	\$122,344.06	\$97,790.33	\$109,484.27	\$100,000.00	\$100,000.00	\$100,000.00
TOTAL	\$78,753.53	\$87,961.02	\$122,344.06	\$97,790.33	\$109,484.27	\$100,000.00	\$100,000.00	\$100,000.00
DATA PROCESSING								0
SALARIES	\$13,744.00	\$14,392.76	\$14,870.10	\$15,168.96	\$15,472.00	\$15,472.00	\$15,472.00	\$15,472.00
EXPENSES	\$79,894.00	\$89,607.86	\$93,455.35	\$91,956.39	\$108,172.18	\$116,008.00	\$124,673.00	\$124,673.00
TOTAL	\$93,638.00	\$104,000.62	\$108,325.45	\$107,125.35	\$123,644.18	\$131,480.00	\$140,145.00	\$140,145.00
TOWN CLERK								8,665
SALARIES	\$64,697.59	\$64,863.91	\$71,688.88	\$77,463.94	\$81,334.56	\$84,969.00	\$84,969.00	\$84,969.00
EXPENSES	\$4,192.81	\$4,300.00	\$3,595.21	\$4,399.84	\$4,400.00	\$4,400.00	\$4,400.00	\$4,400.00

OPERATING BUDGET		FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY17
SUMMARY - TABLE 2		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	APPR	REQ	TA REC
ELECTIONS									
TOTAL		\$68,890.40	\$69,163.91	\$75,284.09	\$81,863.78	\$85,734.56	\$89,369.00	\$89,369.00	\$89,369.00
SALARIES		\$8,806.38	\$7,585.66	\$19,011.37	\$5,217.40	\$13,016.72	\$9,682.54	\$9,682.54	\$9,682.54
EXPENSES		\$8,650.00	\$7,530.99	\$13,435.08	\$6,360.00	\$8,945.04	\$9,560.00	\$9,560.00	\$9,560.00
TOTAL		\$17,456.38	\$15,116.65	\$32,446.45	\$11,577.40	\$21,961.76	\$19,242.54	\$19,242.54	\$19,242.54
REGISTRARS									
SALARIES		\$573.00	\$631.92	\$608.07	\$608.07	\$625.00	\$638.00	\$638.00	\$638.00
EXPENSES		\$3,100.00	\$2,741.98	\$3,275.73	\$3,385.00	\$3,484.43	\$3,585.00	\$3,585.00	\$3,585.00
TOTAL		\$3,673.00	\$3,241.71	\$3,883.80	\$3,993.07	\$4,109.43	\$4,223.00	\$4,223.00	\$4,223.00
CONSERVATION									
SALARIES		\$10,496.67	\$11,490.48	\$11,594.80	\$12,344.78	\$12,469.20	\$12,272.00	\$12,422.00	\$12,422.00
EXPENSES		\$2,760.84	\$3,889.14	\$4,766.53	\$2,899.34	\$1,694.85	\$4,777.00	\$4,777.00	\$4,777.00
TOTAL		\$13,257.51	\$15,379.62	\$16,331.33	\$15,244.12	\$14,164.05	\$17,049.00	\$17,199.00	\$17,199.00
PLANNING BOARD									
SALARIES		\$14,139.36	\$15,130.72	\$16,190.72	\$17,065.34	\$17,330.80	\$17,180.80	\$17,330.80	\$17,330.80
EXPENSES		\$5,667.03	\$5,487.73	\$3,839.25	\$9,456.51	\$4,686.46	\$9,425.00	\$9,425.00	\$9,425.00
TOTAL		\$19,806.39	\$20,618.45	\$20,029.97	\$17,065.34	\$22,017.26	\$26,605.80	\$26,755.80	\$26,755.80
BOARD OF APPEAL									
SALARIES		\$6,853.99	\$5,640.83	\$4,788.17	\$3,520.75	\$3,084.01	\$4,927.45	\$7,724.40	\$7,724.40
EXPENSES		\$2,388.76	\$1,338.64	\$1,938.09	\$981.00	\$872.46	\$1,500.00	\$1,500.00	\$1,500.00
TOTAL		\$9,242.75	\$6,979.47	\$6,706.26	\$4,501.75	\$3,956.47	\$6,427.45	\$9,224.40	\$9,224.40
GENERAL INSURANCE									
EXPENSES		\$192,476.15	\$250,693.95	\$253,280.54	\$273,340.87	\$320,038.00	\$381,583.00	\$397,158.00	\$397,158.00
TOTAL		\$192,476.15	\$250,693.95	\$253,280.54	\$273,340.87	\$320,038.00	\$381,583.00	\$397,158.00	\$397,158.00
TOWN REPORTS									
EXPENSES		\$921.00	\$1,220.90	\$1,200.00	\$1,119.11	\$1,194.17	\$0.00	\$0.00	\$0.00
TOTAL		\$921.00	\$1,220.90	\$1,200.00	\$1,119.11	\$1,194.17	\$0.00	\$0.00	\$0.00
TOWN BUILDINGS									
SALARIES		\$35,143.96	\$39,284.16	\$44,430.18	\$43,158.75	\$44,846.59	\$45,008.80	\$45,008.80	\$80,031.80
EXPENSES		\$211,241.58	\$198,348.16	\$179,859.72	\$208,814.38	\$202,223.05	\$217,765.00	\$217,765.00	\$230,666.24
TOTAL		\$246,385.54	\$237,632.32	\$224,289.90	\$249,973.13	\$247,069.64	\$262,773.80	\$262,773.80	\$310,698.04
EMPLOYEE BENEFITS									
EXPENSES		\$3,213,291.04	\$3,365,345.41	\$3,463,394.78	\$3,626,322.22	\$3,848,016.78	\$4,194,166.00	\$4,479,971.00	\$4,432,624.00
TOTAL		\$3,213,291.04	\$3,365,345.41	\$3,463,394.78	\$3,626,322.22	\$3,848,016.78	\$4,194,166.00	\$4,479,971.00	\$4,432,624.00

3/23/2016

238,458

47,924

15,575

2,797

150

150

0

0

0

OPERATING BUDGET		FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY17
SUMMARY - TABLE 2		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	APPR	REQ	TA REC
LINE 1 - GENERAL GOVT		\$4,678,042.71	\$4,898,628.26	\$5,107,900.96	\$5,339,505.91	\$5,589,606.03	\$6,161,979.44	\$6,482,028.97	\$6,473,718.81

311,739 73,281

PUBLIC SAFETY

POLICE DEPARTMENT

SALARIES	\$1,322,863.24	\$1,367,955.11	\$1,471,259.76	\$1,522,614.65	\$1,568,199.76	\$1,551,700.00	\$1,546,546.51	\$1,546,546.51
EXPENSES	\$127,896.85	\$121,968.37	\$137,825.59	\$137,026.48	\$143,970.40	\$140,126.48	\$163,275.00	\$131,275.00
TOTAL	\$1,450,760.09	\$1,489,923.48	\$1,609,085.35	\$1,659,641.13	\$1,712,170.16	\$1,691,826.48	\$1,709,821.51	\$1,677,821.51

-14,005

FIRE/RESCUE DEPARTMENT

SALARIES	\$642,881.65	\$714,460.52	\$772,273.62	\$830,283.42	\$870,794.00	\$906,555.55	\$984,183.50	\$1,005,478.50
EXPENSES	\$98,302.17	\$98,788.41	\$111,317.23	\$100,527.18	\$98,949.18	\$102,565.00	\$109,337.15	\$107,337.15
TOTAL	\$741,183.82	\$813,248.93	\$883,590.85	\$930,810.60	\$969,743.18	\$1,009,120.55	\$1,093,520.65	\$1,112,815.65

103,695

DISPATCH

SALARIES	\$202,540.81	\$196,204.64	\$204,511.34	\$217,135.39	\$216,694.69	\$241,386.00	\$236,387.15	\$236,387.15
EXPENSES	\$4,966.18	\$3,808.58	\$152.00	\$1,570.79	\$2,952.02	\$8,300.00	\$7,300.00	\$7,300.00
TOTAL	\$207,506.99	\$200,013.22	\$204,663.34	\$218,706.18	\$219,646.71	\$249,686.00	\$243,687.15	\$243,687.15

-5,999

BUILDING DEPT.

SALARIES	\$107,766.06	\$116,478.72	\$119,325.72	\$122,651.42	\$139,141.91	\$131,699.78	\$137,473.96	\$158,827.00
EXPENSES	\$6,080.93	\$6,987.06	\$6,507.18	\$6,577.14	\$6,950.92	\$7,390.00	\$8,740.00	\$8,740.00
TOTAL	\$113,846.99	\$123,465.78	\$125,832.90	\$129,228.56	\$146,092.83	\$139,089.78	\$146,213.96	\$167,567.00

28,477

SEALER W&M

SALARIES	\$3,009.00	\$3,151.60	\$3,256.00	\$3,321.00	\$3,387.00	\$3,387.00	\$3,387.00	\$3,387.00
EXPENSES	\$115.49	\$0.00	\$109.69	\$159.72	\$14.03	\$150.00	\$150.00	\$150.00
TOTAL	\$3,124.49	\$3,151.60	\$3,365.69	\$3,480.72	\$3,401.03	\$3,537.00	\$3,537.00	\$3,537.00

0

EMERG MGMT COMM

SALARIES	\$1,232.00	\$1,307.92	\$1,305.92	\$680.00	\$694.00	\$1,388.00	\$1,388.00	\$1,388.00
EXPENSES	\$1,552.58	\$1,618.35	\$1,590.72	\$1,596.23	\$779.49	\$1,619.00	\$1,619.00	\$1,619.00
TOTAL	\$2,784.58	\$2,926.27	\$2,896.64	\$2,276.23	\$1,473.49	\$3,007.00	\$3,007.00	\$3,007.00

0

ANIMAL CONTROL

SALARIES	\$53,575.74	\$56,714.13	\$59,756.97	\$62,529.33	\$68,867.33	\$72,300.00	\$72,467.24	\$72,467.24
EXPENSES	\$11,749.31	\$12,129.55	\$12,729.95	\$12,615.45	\$13,417.67	\$12,200.00	\$13,300.00	\$11,300.00
TOTAL	\$65,325.05	\$68,843.68	\$72,486.92	\$75,144.78	\$82,285.00	\$84,500.00	\$85,767.24	\$83,767.24

-733

LINE 2 - PUBLIC SAFETY	\$2,584,532.01	\$2,701,572.96	\$2,901,921.69	\$3,019,288.20	\$3,134,812.40	\$3,180,766.81	\$3,285,554.51	\$3,292,202.55
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111,436

EDUCATION

OPERATING BUDGET		FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY17
SUMMARY - TABLE 2		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	APPR	REQ	TA REC
MILLIS SCHOOLS									
SALARY&EXPENSE		\$11,176,538.00	\$11,733,762.26	\$12,269,844.85	\$12,904,982.47	\$13,108,486.32	\$13,820,995.36	\$13,820,995.36	\$14,357,995.36
TOTAL		\$11,176,538.00	\$11,733,762.26	\$12,269,844.85	\$12,904,982.47	\$13,108,486.32	\$13,820,995.36	\$13,820,995.36	\$14,357,995.36
LINE 3 - MILLIS SCHOOLS		\$11,176,538.00	\$11,733,762.26	\$12,269,844.85	\$12,904,982.47	\$13,108,486.32	\$13,820,995.36	\$13,820,995.36	\$14,357,995.36
537,000									
TRICOUNTY SCHOOL									
EXPENSES		\$496,699.00	\$424,062.00	\$396,954.00	\$291,229.00	\$340,399.00	\$354,847.00	\$349,582.00	\$349,582.00
TOTAL		\$496,699.00	\$424,062.00	\$396,954.00	\$291,229.00	\$340,399.00	\$354,847.00	\$349,582.00	\$349,582.00
LINE 4 - TRI-COUNTY		\$496,699.00	\$424,062.00	\$396,954.00	\$291,229.00	\$340,399.00	\$354,847.00	\$349,582.00	\$349,582.00
-5,265									
PUBLIC WORKS									
DPW HIGHWAY									
SALARIES		\$266,739.12	\$231,158.96	\$304,641.51	\$304,365.83	\$371,760.52	\$332,030.28	\$333,173.80	\$332,163.67
EXPENSES		\$621,773.37	\$493,636.56	\$616,018.27	\$581,166.93	\$669,381.25	\$471,323.07	\$485,073.07	\$474,073.07
TOTAL		\$888,512.49	\$724,795.52	\$920,659.78	\$885,532.76	\$1,041,141.77	\$803,353.35	\$818,246.87	\$806,236.74
2,883									
STREET LIGHTS									
EXPENSES		\$50,688.86	\$58,727.79	\$46,467.20	\$35,844.64	\$41,542.90	\$57,349.56	\$57,349.56	\$55,849.56
TOTAL		\$50,688.86	\$58,727.79	\$46,467.20	\$35,844.64	\$41,542.90	\$57,349.56	\$57,349.56	\$55,849.56
-1,500									
TRANSFER STATION									
SALARIES		\$14,616.65	\$15,732.25	\$16,446.80	\$26,080.92	\$25,183.18	\$28,368.48	\$28,388.48	\$28,388.48
EXPENSES		\$86,724.22	\$93,818.16	\$85,824.46	\$87,432.35	\$71,006.14	\$86,633.18	\$86,633.18	\$84,883.18
TOTAL		\$101,340.87	\$109,550.41	\$102,271.26	\$113,513.27	\$96,189.32	\$115,001.66	\$115,021.66	\$113,271.66
LINE 5 PUBLIC WORKS		\$1,040,542.22	\$893,073.72	\$1,069,398.24	\$1,034,890.67	\$1,178,873.99	\$975,704.57	\$990,618.09	\$975,357.96
-1,730									
-347									
HEALTH & HUMAN SERVICES									
BOARD OF HEALTH									
SALARIES		\$96,452.65	\$102,744.77	\$105,286.38	\$111,279.83	\$103,726.09	\$122,354.57	\$121,625.60	\$121,625.60
EXPENSES		\$6,264.04	\$5,082.40	\$5,270.66	\$6,715.15	\$6,447.01	\$6,905.00	\$7,225.00	\$7,225.00
TOTAL		\$102,716.69	\$107,827.17	\$110,557.04	\$117,994.98	\$110,173.10	\$129,259.57	\$128,850.60	\$128,850.60
-409									
COUNCIL ON AGING									
SALARIES		\$49,743.10	\$53,151.62	\$56,387.07	\$63,631.29	\$84,512.16	\$92,998.23	\$92,970.47	\$94,442.47
EXPENSES		\$8,428.27	\$8,434.00	\$8,434.00	\$8,434.00	\$8,345.99	\$8,434.00	\$8,434.00	\$8,434.00
TOTAL		\$58,171.37	\$61,585.62	\$64,821.07	\$72,065.29	\$92,858.15	\$101,432.23	\$101,404.47	\$102,876.47
1,444									
VETERANS									
SALARIES		\$3,344.00	\$3,501.96	\$3,618.41	\$3,691.00	\$3,764.82	\$3,764.82	\$10,400.00	\$10,400.00

OPERATING BUDGET		FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY17
SUMMARY - TABLE 2		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	APPR	REQ	TA REC
DISCRETIONARY					\$19,014,531.96	\$19,479,975.96	\$20,267,519.96	\$20,393,204.00	\$20,962,516.75 School Inc
GEN INSURANCE, BENEFITS, TRICOUNTY, DEBT					\$5,313,139.43	\$5,560,714.91	\$5,943,115.44	\$7,164,196.07	\$7,116,849.07
					\$24,327,671.39	\$25,040,690.87	\$26,210,635.40	\$27,557,400.07	\$28,079,365.82
BUDGETS CAN BE							\$20,267,519.96		
							\$19,479,975.96		
							\$787,544.00		
SCHOOL							\$511,903.60		
TOWN							\$275,640.40		
									537,000

WATER ENTERPRISE FUND

	2011	2012	2013	2014	2015	2016	2017
	ACT	ACT	ACT	ACT	ACT	PROJ	PROJ
WATER ENTERPRISE REVENUE							
WATER USER CHARGES	\$ 679,140.78	\$ 670,963.53	\$ 707,968.19	\$ 727,743.08	\$ 720,661.09	\$ 802,336.75	\$850,476.96
PRIOR YR USE CHARGES	\$ 50,514.03	\$ 55,887.85	\$ 67,728.61	\$ 58,195.36	\$ 52,866.76	\$ 55,887.00	\$59,596.91
CAP ASSESSMENT	\$ 262,724.84	\$ 254,460.80	\$ 245,965.83	\$ 279,114.21	\$ 281,299.88	\$ 271,169.43	\$268,793.31
PENALTIES/INTEREST	\$ 9,305.42	\$ 7,924.91	\$ 10,026.30	\$ 10,311.28	\$ 10,152.72	\$ 9,420.83	\$10,163.43
LIENS	\$ 52,169.45	\$ 49,371.77	\$ 52,509.53	\$ 53,370.79	\$ 66,630.76	\$ 51,750.70	\$57,503.59
ENTRANCE FEES	\$ 16,650.00	\$ 14,800.00	\$ 25,300.00	\$ 37,300.00	\$ 29,300.00	\$ 21,000.00	\$26,400.00
METER ON OFF	\$ 1,005.00	\$ 1,110.00	\$ 210.00	\$ 105.00	\$ 140.00	\$ 475.00	\$151.67
CROSS CONNECTIONS	\$ 5,050.00	\$ 5,700.00	\$ 7,200.00	\$ 6,300.00	\$ 6,800.00	\$ 6,400.00	\$6,766.67
INVESTMENT INCOME	\$ 1,811.02	\$ 1,789.33	\$ 1,858.24	\$ 1,435.15	\$ 702.48	\$ 1,694.24	\$702.00
MISC	\$ 7,048.49	\$ 5,932.69	\$ 4,585.25	\$ 8,451.29	\$ 9,587.71	\$ 6,323.08	\$7,541.42
SUBTOTAL	\$ 1,085,419.03	\$ 1,067,940.88	\$ 1,123,351.95	\$ 1,182,326.16	\$ 1,178,161.40	\$ 1,226,457.03	\$ 1,288,086.05
SURPLUS	\$ 60,000.00	\$ 238,816.00	\$ 138,506.25	\$ 62,157.67	\$ 296,887.00	\$ 51,306.00	\$ -
WATER REVENUE TOTAL	\$ 1,145,419.03	\$ 1,306,756.88	\$ 1,261,858.20	\$ 1,244,483.83	\$ 1,474,948.40	\$ 1,277,763.03	\$ 1,288,086.05
WATER ENTERPRISE COSTS							
WAGES	\$ 240,137.91	\$ 255,465.77	\$ 261,797.42	\$ 271,484.12	\$ 288,333.89	\$ 294,685.05	\$296,265.95
EXPENSES	\$ 342,902.73	\$ 343,837.47	\$ 341,613.00	\$ 341,141.10	\$ 349,153.00	\$ 363,300.93	\$372,651.19
DEBT	\$ 271,603.11	\$ 274,464.59	\$ 253,453.59	\$ 296,819.82	\$ 293,368.00	\$ 285,441.51	\$358,746.36
WAGE ARTICLE	\$ -	\$ -	\$ 1,234.24	\$ 10,004.00	\$ -	\$ -	\$ -
CAPITAL OUTLAY/misc	\$ -	\$ 238,816.00	\$ 150,949.25	\$ 75,780.67	\$ 296,887.00	\$ 44,433.72	\$ -
RESERVE FUND	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER	\$ 60,000.00	\$ -	\$ -	\$ -	\$ -	\$ 6,872.00	\$47,895.91
HEALTH	\$ 14,987.65	\$ 15,737.03	\$ 16,523.88	\$ 17,350.08	\$ 43,443.00	\$ 45,615.15	\$18,997.18
PENSION	\$ 14,175.76	\$ 14,884.55	\$ 15,628.78	\$ 16,410.21	\$ 17,231.00	\$ 18,092.55	\$34,108.04
SHARED EMPLOYEES	\$ 12,499.76	\$ 13,124.75	\$ 13,780.99	\$ 14,470.03	\$ 30,937.00	\$ 32,483.85	\$31,500.00
ADDITIONAL W/S CLK HRS	\$ -	\$ -	\$ 10,863.00	\$ 11,406.15	\$ -	\$ 30,000.00	\$18,720.45
AUTO LIAB/COMP	\$ 13,969.62	\$ 14,568.10	\$ 15,401.51	\$ 16,171.58	\$ 16,980.00	\$ 17,829.00	\$65,799.41
OTHER - ADMIN	\$ 44,970.20	\$ 47,218.71	\$ 48,579.55	\$ 56,839.63	\$ 59,582.00	\$ 62,666.10	\$217,020.98
WATER COSTS TOTAL	\$ 1,015,246.74	\$ 1,218,216.97	\$ 1,129,825.31	\$ 1,127,877.39	\$ 1,395,814.89	\$ 1,201,419.86	\$ 1,244,684.48
SURPLUS/DEFICIT	\$ -	\$ -	\$ -	\$ -	\$ 79,033.51	\$ 76,343.17	\$ 43,411.57

\$731,397.55

\$1,027,663.50

SUB TOTAL TRANSFERS TO GENERAL FUND
NET WATER ENTERPRISE COSTS
TOTAL ENTERPRISE COSTS

\$ 105,633.14
\$ 1,112,583.83
\$ 1,217,777.82
\$ 1,009,047.49
\$ 1,127,877.39
\$ 1,395,814.89
\$ 1,201,419.86
\$ 206,686.65
\$ 994,733.21
\$ 1,244,684.48

NOTE: BORROWING AUTHORIZATION

500,000.00

SEWER ENTERPRISE FUND

	2011	2012	2013	2014	2015	2016	2017
	ACT	ACT	ACT	ACT	ACT	PROJ	PROJ
SEWER ENTERPRISE REVENUE							
SEWER USER CHARGES	\$ 683,462.46	\$ 681,864.74	\$ 759,015.37	\$ 767,294.40	\$ 789,479.29	\$ 930,408.19	\$ 995,536.76
PRIOR YEAR SEWER CHARGES	\$ 64,521.28	\$ 52,514.21	\$ 66,191.39	\$ 65,967.78	\$ 73,313.37	\$ 61,557.79	\$ 68,490.85
INTEREST	\$ 1,106.35	\$ 920.83	\$ 248.88	\$ 744.03	\$ 440.92		
PENALTIES	\$ 6,486.90	\$ 6,818.39	\$ 9,006.33	\$ 8,503.72	\$ 9,595.04	\$ 8,109.48	\$ 9,035.03
LIENS	\$ 37,933.99	\$ 36,634.41	\$ 61,382.18	\$ 48,557.11	\$ 66,502.34	\$ 48,857.90	\$ 58,813.88
ENTRANCE FEES	\$ 36,000.00	\$ 17,500.00	\$ 25,000.00	\$ 34,000.00	\$ 36,000.00	\$ 33,000.00	\$ 39,000.00
OTHER REVENUE	\$ 300.00	\$ 300.00	\$ 150.00	\$ 2,400.00	\$ 600.00	\$ 48,245.00	\$ 1,050.00
SUBTOTAL	\$ 809,810.98	\$ 796,552.58	\$ 920,994.15	\$ 927,467.04	\$ 975,930.96	\$ 1,130,178.36	\$ 1,171,926.52
BETTERMENTS	\$ 340,267.00	\$ 317,807.50	\$ 310,387.50	\$ 299,117.00	\$ 282,997.00	\$ 275,787.50	\$ 263,640.63
SURPLUS	\$ 108,156.00	\$ 184,945.60	\$ 54,300.00	\$ 57,211.99	\$ 228,116.00	\$ 134,350.00	\$ 18,300.00
TOTAL SEWER ENTERPRISE REVENUE	\$ 1,258,233.98	\$ 1,299,305.68	\$ 1,285,681.65	\$ 1,283,796.03	\$ 1,487,043.96	\$ 1,540,315.86	\$ 1,453,867.15

	2011	2012	2013	2014	2015	2016	2017
	APPR	APPR	APPR	ACT	PROJ	PROJ	PROJ
SEWER ENTERPRISE COSTS							
WAGES	\$ 230,338.31	\$ 203,587.99	\$ 209,418.74	\$ 202,160.38	\$ 217,154.88	\$ 222,834.16	\$ 223,226.38
EXPENSES	\$ 461,684.12	\$ 351,394.42	\$ 453,225.63	\$ 439,909.46	\$ 460,561.77	\$ 579,151.52	\$ 656,281.52
DEBT	\$ 360,239.37	\$ 415,925.00	\$ 330,743.89	\$ 385,197.60	\$ 319,144.84	\$ 365,861.50	\$ 308,702.96
WAGE INC-unpaid bill			\$ 995.36	\$ 5,430.00			
CAPITAL OUTLAY	\$ 40,576.00	\$ 112,316.00	\$ 67,300.00	\$ 68,137.99	\$ 228,116.00	\$ 159,220.00	\$ 18,300.00
RESERVE FUND							\$ 30,000.00
unpaid bill			\$ 185.40			\$ 1,350.00	
HEALTH	\$ 12,262.63	\$ 12,875.76	\$ 13,519.55	\$ 14,195.53	\$ 40,321.25	\$ 42,337.31	\$ 44,454.18
PENSION	\$ 11,598.35	\$ 12,178.27	\$ 12,787.18	\$ 13,426.54	\$ 14,097.87	\$ 14,802.76	\$ 15,542.90
SHARED EMPLOYEES	\$ 12,499.76	\$ 13,124.75	\$ 13,780.99	\$ 14,470.03	\$ 30,937.13	\$ 32,483.98	\$ 34,108.18
OTH - AUTO LIAB/COMP	\$ 11,429.69	\$ 12,001.17	\$ 12,601.23	\$ 13,231.29	\$ 13,892.85	\$ 14,587.50	\$ 15,316.88
OTH - ADMIN	\$ 36,792.77	\$ 38,632.41	\$ 40,564.03	\$ 48,396.23	\$ 50,816.04	\$ 53,356.84	\$ 56,024.68
SEWER COSTS TOTAL	\$ 1,177,401.00	\$ 1,172,035.77	\$ 1,155,122.00	\$ 1,204,555.05	\$ 1,375,062.43	\$ 1,485,985.57	\$ 1,401,957.67
SURPLUS produced					\$ 111,981.53	\$ 54,330.29	\$ 51,909.47
SUB TOTAL TRANSFERS TO GENERAL FUND		\$ 88,812.36	\$ 93,252.98	\$ 103,719.62	\$ 150,065.14	\$ 157,568.39	\$ 165,446.81
NET SEWER ENTERPRISE COSTS	\$	\$ 1,083,223.41	\$ 1,061,869.02	\$ 1,100,835.43	\$ 1,224,997.29	\$ 1,328,417.18	\$ 1,236,510.86
TOTAL ENTERPRISE COSTS	\$	\$ 1,172,035.77	\$ 1,155,122.00	\$ 1,204,555.05	\$ 1,375,062.43	\$ 1,485,985.57	\$ 1,401,957.67

\$ 964,984.48 \$ 1,188,210.86

\$ 165,446.81

$\angle$

L

SCHEDULE A

SCHEDULE A

CLASSIFICATION PLAN

SALARIED-WEEKLY AND STIPENDS

GRADE POSITION

7

* = Part time

APPOINTED SPECIALS

	\$	700	PER	YEAR	CLASS A MOTOR VEHICLE OPERATOR	\$	988.80	PER	YEAR
EMERG. MGMT DIR.	\$	700	PER	YEAR	DIR. VETERANS SERVICES	\$	3,801.73	PER	YEAR
EMERG. MGMT CLERICAL	\$	700	PER	YEAR	ELECTION WORKER-CENSUS TAKER	\$	11.01	PER	HOUR
SEALER WEIGHTS MEASURE	\$	3,090	PER	YEAR	PERMANENT INTRMTNT, SPECIAL, RESERVE				
DATA PROCESSING MANAGER	\$	13,293	PER	YEAR	POLICE DETAIL RATE	\$	49.63	PER	HOUR
ASST. DATA PROC. MANAGER	\$	2,331	PER	YEAR	DPW SEASONAL WORKER	\$	\$12	PER	HOUR
CERTIFIED WATER OPERATOR I	\$	1,317	PER	YEAR	LIBRARY PAGE				
CERTIFIED WATER OPERATOR II	\$	1,647	PER	YEAR	BOARD OF REGISTRARS				
ZONING BOARD OF APPEAL MEMBER	\$	153	PER	YEAR	SNOW CONTRACTOR 7AM-6PM				
RESPIRE CARE PROGRAM MANAGER	\$	18.22	PER	HOUR	SNOW CONTRACTOR NIGHTS, WEEKEND	\$	20.97	PER	HOUR
RESPIRE CARE ACTIVITIES COORDINATO	\$	10.71	PER	HOUR	SNOW MANAGEMENT STIPEND AFTER 8 STORMS	\$	31.47	PER	HOUR
COA VAN DRIVER	\$	12.36	PER	HOUR	SNOW MANAGEMENT STIPEND AFTER 12 STORMS	\$	2,142.40	EARNED ONCE	YEAR
COA DISPATCHER	\$	14.00	PER	HOUR	SNOW MANAGEMENT STIPEND AFTER 12 STORMS	\$	1,071.20	EARNED ONCE	YEAR
					BOARD OF ASSESSORS MEMBER	\$	312.00	PER	YEAR
					DEPUTY ANIMAL CONTROL WEEKEND COVERAGE	\$	86.54	PER	DAY
					DEPUTY ANIMAL CONTROL WEEKNIGHT COVERAGE	\$	21.01	PER	NIGHT

DISPATCH

w/2%

DRAFT FY2017 Payroll Budget Calculation Worksheet

Current Grade	End FY16 6/30/2016	Step At S.O.Y.	Weekly Hours	Step Date	Weeks				1st Rate	2nd Rate	Wages 1st Rate	Wages 2nd Rate	Base For FY2017	FY17 Total Cost
					At	At	At	At						
Cahill	\$46,072.00	4	40.00	TOP	52	0	0	0	####	###	\$ 46,993.44	\$ -	\$ 46,993.44	\$ 921.44
Godino	\$36,920.00	1	40.00	10/28/16	17	35	35	\$	18.11	\$ 19.60	\$ 12,311.40	\$ 27,446.16	\$ 39,757.56	\$ 2,837.56
Keams	\$36,920.00	1	40.00	10/20/16	16	36	36	\$	18.11	\$ 19.60	\$ 11,587.20	\$ 28,230.34	\$ 39,817.54	\$ 2,897.54
Kuhn	\$46,072.00	4	40.00	TOP	52	0	0	\$	22.59	\$ -	\$ 46,993.44	\$ -	\$ 46,993.44	\$ 921.44
													\$ 173,561.98	\$ 7,577.98

Reg Wages

7577.98

Dispatch 2% cost

PPW 2% 14,056.29

Police 2% 24,301.54

Contracts 3% 14,279.61

P.P. 3% 9861.90

R.P. stipends 3% 1229.80

SEIU 2016 1% 11,196.56

2017 2.5% 11,196.56

2.8271.31

School Crossing 2% 692.86

ALO \$11,467.85

OT/140.00/1040

1313

4707.57

1500.00

5.24

39,467.87

8560.50

8-13

EE #	Name	First Name	Loc	Hourly Rate	Hours/wk	Annual	+1% FY 2016		+2.5% F	17
498	BORST	KIMBERLY	W190	19.77	18.00	18,504.72	185.05	18,689.77	467.24	19,157.01
278	BROOKS	DONNA	W610	15.95	22.00	18,246.80	182.47	18,429.27	460.73	18,890.00
435	BURRUSS	ALLISON	W145	20.66	28.00	30,080.96	300.81	30,381.77	759.54	31,141.31
103	CHOTKOWSKI	MARK	W121	20.66	16.00	17,189.12	171.89	17,361.01	434.03	17,795.04
526	COTE	WESLEY	W610	9.00	8.00	3,744.00	37.44	3,781.44	94.54	3,875.98
2039	D'ANGELO	KAREN	W510	29.19	11.00	16,696.68	166.97	16,863.65	421.59	17,285.24
509	DAVIS	ESTHER	W610	14.93	18.00	13,974.48	139.74	14,114.22	352.86	14,467.08
6033	DOYLE	NANCY	W610	16.65	21.00	18,181.80	181.82	18,363.62	459.09	18,822.71
371	DUMONT	PAULA	W141	35.52	40.00	73,881.60	738.82	74,620.42	1,865.51	76,485.93
5643	FOGARTY	KRISTEN	W192	31.22	35.00	56,820.40	568.20	57,388.60	1,434.72	58,823.32
567	GERACI	KARA	W135	20.87	35.00	37,983.40	379.83	38,363.23	959.08	39,322.31
2062	GIAMPIETRO	MICHAEL	W241	39.28	40.00	81,702.40	817.02	82,519.42	2,062.99	84,582.41
22	GILMORE	DEIRDRE	W422	25.50	35.00	46,410.00	464.10	46,874.10	1,171.85	48,045.95
2009	HAMELIN	BRENDA	W292	24.96	40.00	51,916.80	519.17	52,435.97	1,310.90	53,746.87
401	KENNALLY	LESLEY	W141	21.61	35.00	39,330.20	393.30	39,723.50	993.09	40,716.59
259	LA FRENIERE	CAROL	W541	22.58	15.00	17,612.40	176.12	17,788.52	444.71	18,233.24
246	LEAVITT	TRACY	W210	23.09	20.00	24,013.60	240.14	24,253.74	606.34	24,860.08
249	MORIN	LISA	W135	25.50	30.00	39,780.00	397.80	40,177.80	1,004.45	41,182.25
249	MORIN	LISA	W135	23.60	10.00	12,272.00	122.72	12,394.72	309.87	12,704.59
255	MORTIMER	KAREN	W610	13.94	14.00	10,148.32	101.48	10,249.80	256.25	10,506.05
15	PHILBEN	VICKIE	W510	25.50	24.00	31,824.00	318.24	32,142.24	803.56	32,945.80
408	PROVENCAL-JONES	MICHELLE	W541	17.72	15.00	13,821.60	138.22	13,959.82	349.00	14,308.81
408	PROVENCAL-JONES	MICHELLE	W241	17.72	12.00	11,057.28	110.57	11,167.85	279.20	11,447.05
154	ROMANO	RENA	W610	21.37	15.00	16,668.60	166.69	16,835.29	420.88	17,256.17
468	SCANNELL	JENNIFER	W145	38.50	40.00	80,080.00	800.80	80,880.80	2,022.02	82,902.82
394	SILVERMAN	RACHEL	W610	26.11	35.00	47,520.20	475.20	47,995.40	1,199.89	49,195.29
2018	SJOGREN	PATRICIA	W161	27.96	35.00	50,887.20	508.87	51,396.07	1,284.90	52,680.97
7070	SMITH	KATHLEEN	W422	20.25	10.00	10,530.00	105.30	10,635.30	265.88	10,901.18
7070	SMITH	KATHLEEN	W161	22.58	20.00	23,483.20	234.83	23,718.03	592.95	24,310.98
466	SMITH FRYE	MARY	W145	20.22	28.00	29,440.32	294.40	29,734.72	743.37	30,478.09
274	SMITH-MCCARTHY	JENNIFER	W131	13.94	10.00	7,248.80	72.49	7,321.29	183.03	7,504.32
2000	STANDLEY	CAMILLE	W174	23.60	30.00	36,816.00	368.16	37,184.16	929.60	38,113.76
327	SUTHERLAND	AMY	W176	20.08	10.00	10,441.60	104.42	10,546.02	263.65	10,809.67
507	THISSELL	BARBARA	W510	33.25	40.00	69,160.00	691.60	69,851.60	1,746.29	71,597.89
344	VARA	SUSAN	W200	17.72	10.00	9,214.40	92.14	9,306.54	232.66	9,539.21
438	WALKER	JAMES	W198	20.66	40.00	42,972.80	429.73	43,402.53	1,085.06	44,487.59
							\$11,196.56	FY16 BASE	\$28,271.31	FY17 BASE

DPW
w/2%

DRAFT FY2017 Payroll Budget Calculation Worksheet

Current Grade/Step	End FY16 5/30/2016	Step At	Weekly Hours	S.O.Y.	Step	Weeks		Wages				Base For FY2017	FY17 Total Cost	General DPW	Transfer Station	Sewer	Water	Proof		
						At	1st Rate	1st	2nd	Rate	1st Rate								2nd Rate	
Farricy F	PW10-6	\$51,500.80	TOP	40.00	07/01/16	TOP	52	0	\$ 25.26	\$ -	\$ 52,530.82	\$ -	\$ 52,530.82	\$ 1,030.02	\$103.00	\$412.01	\$980.79	\$515.01	\$1,030.02	\$0.00
Hillary M	PW10-2	\$46,467.20	2	40.00	07/01/16	08/18/16	6	46	\$ 22.79	\$ 23.35	\$ 5,468.83	\$ 42,359.95	\$ 48,428.78	\$ 1,961.58	\$380.90		\$980.79	\$980.79	\$1,961.58	\$0.00
Kandola K	PW04-6	\$56,014.40	6	40.00	07/01/16	TOP	6	46	\$ 27.47	\$ 27.47	\$ 6,592.46	\$ 50,542.22	\$ 57,134.69	\$ 1,120.29	\$1,693.80		\$369.70	\$369.70	\$1,120.29	\$0.00
McDonald S	PW08-1	\$43,992.00	1	40.00	07/01/16	10/27/16	17	35	\$ 21.57	\$ 22.15	\$ 14,669.64	\$ 31,016.16	\$ 45,685.80	\$ 1,693.80	\$1,693.80		\$668.28	\$668.28	\$1,693.80	\$0.00
MacInnesa W	PW09-2	\$45,510.40	2	40.00	07/01/16	02/04/17	33	19	\$ 22.32	\$ 22.88	\$ 28,459.23	\$ 17,387.74	\$ 46,846.97	\$ 1,336.57	\$1,336.57		\$578.86	\$578.86	\$1,336.57	\$0.00
McKenney R	PW22-6	\$57,886.40	6	40.00	07/01/16	TOP	52	0	\$ 26.39	\$ -	\$ 59,044.13	\$ -	\$ 59,044.13	\$ 1,157.73					\$1,157.73	\$0.00
Main S	PW07-6	\$49,129.60	6	40.00	07/01/16	TOP	52	0	\$ 24.09	\$ -	\$ 50,112.19	\$ -	\$ 50,112.19	\$ 982.59	\$982.59		\$270.57	\$473.49	\$982.59	\$0.00
Perlaacante M	PW03-7	\$56,368.00	7	40.00	07/01/16	TOP	52	0	\$ 27.64	\$ -	\$ 57,495.36	\$ -	\$ 57,495.36	\$ 1,127.36	\$383.30		\$762.97	\$762.97	\$1,127.36	\$0.00
Rachmaclej D	PW16-3	\$50,960.00	3	40.00	07/01/16	01/18/17	29	23	\$ 24.99	\$ 25.54	\$ 28,985.40	\$ 23,497.54	\$ 52,485.94	\$ 1,525.94	\$1,525.94		\$762.97	\$762.97	\$1,525.94	\$0.00
Souza F	PW08-6	\$50,169.60	6	40.00	07/01/16	TOP	52	0	\$ 24.60	\$ 24.60	\$ 51,172.99	\$ -	\$ 51,172.99	\$ 1,003.39	\$1,003.39				\$1,003.39	\$0.00
Wanders J	PW08-4	\$47,528.00	4	40.00	07/01/16	05/15/17	46	6	\$ 23.31	\$ 24.00	\$ 42,884.88	\$ 5,780.14	\$ 48,645.02	\$ 1,117.02	\$1,117.02				\$1,117.02	\$0.00
														\$5,664.01	\$412.01	\$3,631.17	\$4,349.10		\$14,056.29	
													\$ 14,056.29	\$5,664.01	\$412.01	\$3,631.17	\$4,349.10		\$14,056.29	

POLICE
w/2%

DRAFT FY2017 Payroll Budget Calculation Worksheet

Current	End FY16 6/30/2016	Step At	Weekly S.O.Y.	Hours	S.O.Y.	Step	Date	Weeks		1st rate		2nd rate		Wages	Wages	2nd Rate	Annual Quinn	Base For FY2017	Base W/Quinn For FY2017	FY17 Cost Base Only
								At	1st Rate	At	2nd Rate	At	2nd Rate							
ADAMS, P	\$ 63,960.00	6	40.00	07/01/16	TOP	05/11/17	05/11/17	52	\$ 31.37	0	\$ 3.14			\$ 65,239.20	\$ 55,794.80	\$ 8,537.73	\$ 6,531.20	\$ 65,239.20	\$ 71,770.40	\$ 1,279.20
BICKFORD, D	\$ 60,944.00	4	40.00	07/01/16	TOP	05/11/17	05/11/17	45	\$ 29.89	7	\$ 30.48			\$ 55,794.80	\$ 55,794.80	\$ 8,537.73	\$ -	\$ 62,328.53	\$ 62,328.53	\$ 1,384.53
DWYER, W	\$ 74,505.00	7	40.00	07/01/16	TOP	05/11/17	05/11/17	52	\$ 39.54	0	\$ 7.31			\$ 75,995.71	\$ 75,995.71	\$ -	\$ 15,204.80	\$ 75,995.71	\$ 91,200.51	\$ 1,490.71
MARAGGIO, R	\$ 63,960.00	6	40.00	07/01/16	TOP	05/11/17	05/11/17	52	\$ 31.37	0	\$ -			\$ 65,239.20	\$ 65,239.20	\$ -	\$ -	\$ 65,239.20	\$ 65,239.20	\$ 1,279.20
MAXANT, K	\$ 67,558.40	3	40.00	07/01/16	TOP	05/11/17	05/11/17	18	\$ 33.13	34	\$ 6.63	\$ 34.11	\$ 6.82	\$ 23,853.31	\$ 23,853.31	\$ 46,387.97	\$ 14,048.80	\$ 70,241.28	\$ 84,290.08	\$ 2,682.88
MELESKI, N	\$ 67,558.40	3	40.00	07/01/16	TOP	05/11/17	05/11/17	18	\$ 33.13	34	\$ -	\$ 34.11		\$ 23,853.31	\$ 23,853.31	\$ 46,387.97	\$ -	\$ 70,241.28	\$ 70,241.28	\$ 1,279.20
OPANASETS, P	\$ 63,960.00	6	40.00	07/01/16	TOP	05/11/17	05/11/17	52	\$ 31.37	0	\$ -			\$ 65,239.20	\$ 65,239.20	\$ -	\$ -	\$ 65,239.20	\$ 65,239.20	\$ 1,279.20
SHEARNS, J	\$ 63,960.00	6	40.00	07/01/16	TOP	05/11/17	05/11/17	52	\$ 31.37	0	\$ 6.27			\$ 65,239.20	\$ 65,239.20	\$ -	\$ 13,041.60	\$ 65,239.20	\$ 78,280.80	\$ 1,279.20
SMITH, P	\$ 63,960.00	6	40.00	07/01/16	TOP	05/11/17	05/11/17	52	\$ 31.37	0	\$ -			\$ 65,239.20	\$ 65,239.20	\$ -	\$ -	\$ 65,239.20	\$ 65,239.20	\$ 1,279.20
SOFFAYER, C	\$ 67,558.40	3	40.00	07/01/16	TOP	05/11/17	05/11/17	18	\$ 33.13	34	\$ 6.63	\$ 34.11	\$ 6.82	\$ 23,853.31	\$ 23,853.31	\$ 46,387.97	\$ 14,048.80	\$ 70,241.28	\$ 84,290.08	\$ 2,682.88
THOMPSON, C	\$ 52,041.60	0	40.00	07/01/16	TOP	05/11/17	05/11/17	12	\$ 25.52	41	\$ -	\$ 26.30	\$ -	\$ 11,739.38	\$ 11,739.38	\$ 42,598.87	\$ -	\$ 54,338.26	\$ 54,338.26	\$ 2,296.66
TIBERI, D	\$ 63,960.00	6	40.00	07/01/16	TOP	05/11/17	05/11/17	52	\$ 31.37	0	\$ 7.84			\$ 65,239.20	\$ 65,239.20	\$ -	\$ 16,307.20	\$ 65,239.20	\$ 81,546.40	\$ 1,279.20
VOLPICELLI, C	\$ 53,622.40	1	40.00	07/01/16	TOP	05/11/17	05/11/17	9	\$ 26.30	43	\$ -	\$ 27.65	\$ -	\$ 9,466.42	\$ 9,466.42	\$ 47,561.78	\$ -	\$ 57,028.20	\$ 57,028.20	\$ 3,405.80
														\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
														\$ -	\$ -	\$ -	\$ 79,182.40	\$ 851,849.74	\$ 931,032.14	\$ 24,301.54

FY17 Cost (no longevity)	4,903.00
	2,219.00
	4,101.24
	3,056.37
	14,279.61

	Current Grade	Step At S.O.Y.	Weekly Hours	End FY16 6/30/2016	Step Date S.O.Y.	Weeks		3%		Wages 1st Rate	Wages 2nd Rate	Base		Total Dollars For FY2017
						At 1st Rate	At 2nd Rate	3% 1st Rate	3% 2nd Rate			Dollars For FY2017	Dollars For FY2017	
Aspinwall	contract		40.00	163,440.00	07/01/16	52	0					\$168,343.00	\$ -	\$168,343.00
Barrett	contract		40.00	110,976.00	07/01/16	52	0					\$113,195.00	\$ 1,200.00	\$114,395.00
Edison	contract		40.00	136,708.00	07/01/16	52	0					\$140,809.24	\$ -	\$140,809.24
LaPlant	contract		40.00	101,879.00	07/01/16	52	0					\$104,935.37	\$ 3,500.00	\$108,435.37

PERSONNEL PLAN STIPENDS

NAME	EMP. NO.	Payroll Account Number	Pay Code	Number of Hours
W. James Allshouse	564	0124451-510100	150	*
Sealer of Weights & Measures		New 7/1/2015		
Kathy LaPlant	2041	0115551-510200	702	*
Systems Administrator				
Lisa Morin	249	0115551-510500	750	*
Asst. Systems Admin.				
Lisa Jane Hardin	2032	0116151-510200	100	
Town Clerk				
H. Robert Yeager	339	0154351-510200	100	*
Veteran's Agent		New 7/1/2015		
David Byrne	5050	0124151-510700	784	*
Electrical Inspector				
Timothy Costello	347	0124151-510700	784	*
Plumbing/Gas Inspector				
Michael Giampietro	2062	0124151-510700	784	*

Deputy Wiring Inspector				
Jeff Shea	486	0124151-510700	784	*
Deputy Wiring Inspector				
John Rose	279	0124151-510700	784	*
Deputy Plumbing/Gas Inspector				
Gary Pelletier	527	0124151-51700	784	
Deputy Building Commissioner		Starts 2/12/2015 First Satipend 3/1/2015		
		0129151-510100	750	
Emergancy Mgmt Dir				

TOTALS	
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FY 16 Yearly Stipend	FY2017 W/3% INC	FY 17 Total Cost
\$ 3,000.00	\$ 3,090.00	\$ 90.00
\$ 13,164.00	\$ 13,559.00	\$ 395.00
\$ 2,308.00	\$ 2,377.00	\$ 69.00
\$ 5,901.38	\$ 6,078.00	\$ 176.62
\$ 3,764.82	\$ 3,878.00	\$ 113.18
\$ 4,535.00	\$ 4,671.00	\$ 136.00
\$ 4,535.00	\$ 4,671.00	\$ 136.00
\$ 544.50	\$ 561.00	\$ 16.50

\$ 544.50	\$ 561.00	\$ 16.50
\$ 1,089.00	\$ 1,122.00	\$ 33.00
\$ 1,585.00	\$ 1,633.00	\$ 48.00
\$ 694.00	\$ 714.00	
\$ 41,665.20		\$ 1,229.80

14/15

WARRANT ARTICLE

To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, or by transfer from the stabilization fund, a sum of money for revaluing Fiscal year 2018 property values, data collection, as required by Chapter 40, Section 56, or act in any manner relating thereto.

The next revaluation will be for FY18, we should give them appall time to start the process in FY17.

Personal Property - \$5,000	15
Revaluation - approximate \$51,000	14

The Board of Assessors recommends this article.

Date: 2-22-16

Board of Assessors

[Signature]

[Signature]

[Signature]

14/15

WARRANT ARTICLE

To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, or by transfer from the stabilization fund a sum of money for the purchase of Personal Property software in the Assessor's office.

The Board of Assessors recommends this article.

Board of Assessors

9-21-15
Date

Laurie Brant
Dan M. Bruen
Ron Hays

Information:

This program will allow the Assessor to update the database with address changes per account, create a new account number for new businesses and deactivate for businesses that are no longer in the Town of Millis. This is all done through a secure cloud based system. Real Estate Research (the vendor) would provide support and training.

Currently the Assessor offices keep a manual and excel spreadsheet of additions and deletions of accounts which is used to notify our vendor of changes to make to the Personal Property database (which is not currently on our system). This manual spreadsheet is compared to the updated data report received from the vendor. As the data would then be entered in house directly into the software. Having this program on site would alleviate any human error, time involved and telephone calls.

Installation and training is free. Annual software support is \$1,000.

WARRANT ARTICLE

To see if the Town would authorize the Board of Assessors to change the minimum and maximum amount qualifications for Chapter 41 C elderly senior citizens on both Single and Married couples.

Current:

Single

Maximum Income 41C - Single from \$13,000 proposed change to \$17,000

Maximum Assets 41C - Single from \$28,000 proposed change to \$40,000

Proposed:

Married couples

Maximum Income 41C - Married from \$15,000 proposed change to \$20,000

Maximum Assets 41C - Married from \$30,000 proposed change to \$55,000

The Board of Assessors recommends this article.

9.21.15
Date

BOARD OF ASSESSORS

[Signature]
Dr. M. O'Brien
Paul Royce

Millis is 6% poverty level people over 65						According to 2013 US Census							
		2015 Amount				2014 Amount				2013 Amount		2012 Amount	
41 C over 70		6	6000			3	3000			5	5000	2	2000

41 C Over 70 - \$1,000.00			
Single Person:	Current		Current Proposed
	Income limits		Asset limit
	13,000	17,000	28,000
	Income limits		Asset limit
Married Couple:	15,000	20,000	30,000
			55,000

ONLY CHANGE WOULD BE THE INCOME LEVEL NOT THE AMOUNT

Information:

These amounts have not changed since 1999 and would coincide with the States personal Exemptions. The age would not change and would still be 70 years old or older.

Income is calculated less social security and the assets do not include the value of the home. Each applicant is required to submit a bank statement indicating income to the Assessor's office.

In addition to owning and occupying the subject property, an individual must have been continuously domiciled in Massachusetts for the 10 years preceding the application and have owned and occupied the property or other property in Massachusetts for 5 years.

Must be filed with Assessors office on or before December 15 or 3 months after actual (not preliminary) tax bills are mailed for fiscal year if later.

TOWN OF MILLIS STABILIZATION FUND POLICY

- General Fund Budget Expenditures shall be the base upon which the Stabilization reserve will be calculated.
- The annual calculation for the Stabilization Fund/Free Cash reserve shall be made as of June 30 and shall be considered prior to annual fall town meeting appropriation recommendations.
- The Town's goal shall be to have at least 5% of General Fund Budget Expenditures on hand in the Stabilization reserve as of June 30.
- If the Town does not meet the 5% goal, then funds shall be appropriated in subsequent Town Meetings to replenish the Stabilization Reserve to the 5% level. A minimum of \$50,000 per annual fall town meeting shall be appropriated to the Stabilization Reserve to reach the 5% goal.
- If the 5% goal is met, then a minimum of \$50,000 shall be appropriated to the OPEB Trust fund. If only a portion of the \$50,000 is needed for the Stabilization fund then the balance of the funds will be appropriated to the OPEB Trust fund.
- The Stabilization Reserve Fund may be used for any lawful purpose but should typically be used only for unforeseen and emergency purposes.
- If use of the Stabilization Reserve Fund for unforeseen and emergency purposes drops the fund balance below the 5% goal then the town shall develop a funding schedule to re-attain the 5% goal within three years or less.

6/30/15 STAB. FUND BALANCE	\$1,069,691
FY 15 6/F Expenditures	28,527,870
5%	$\times .05$ \$1,426,393
	\$1,069,691
SHORT of Policy GOAL	\$356,432

Karen Bouret

From: Janet Rosa <jrosa@BudgetBlinds.com>
Sent: Thursday, February 18, 2016 7:12 AM
To: kbouret@millis.net
Subject: Budget Blinds Estimate

Good morning Karen,
Thank you for the opportunity to help out with the Town Hall shades.

I received a very favorable price for the volume of 54 total shades. We can offer the 3% open solar shades, color white mist, for \$9,800 installed. I hope this can work in your budget.

Please let me know if you have any questions at all and your timeline. This quote is effective until 4/15/2016.

Best regards,
Janet

Janet Rosa

**88 C Maple St
Waltham, MA 02453**

Budget Blinds of Waltham, Westwood and Dover-Sherborn
c: 508-479-3298

Click here for our beautiful new **Design Guide**: <http://www.budgetblinds.com/odg/>

Click here for our new **Inspired Drapes "Look Book"**: <http://tinyurl.com/k4tmajw>

Click here for our **Commercial** division: <http://www.BBCSLocal.com>

Window Services, Inc.

662 Washington Street

Holliston, MA 01746

Phone: 508.429.2012

Fax: 508.429.2214

Web Site: www.windowsservicesinc.com

Bill To

Town of Millis

900 Main Street

Millis MA 02054

Project:

Town Hall 2014

Date	12/22/2014
Invoice #	1231927
Purchase Order:	

Invoice

Description		Amount
Refurbish 22 windows as detailed below: - Remove sash - Remove existing balances - Install new under rail brackets - Install new Ultra-Lift Balance Systems - Clean and lubricate jamb channels - Inspect all hardware and replace as needed - Remove and dispose of all debris - Return work area to its original condition \$222 per window based on a quantity of 22 windows The above pricing is based on Prevailing Wage Rates.		4,884.00
Total Due		\$4,884.00

Window Services, Inc.

Improving the Safety, Ease of Operation, Aesthetics, and
Efficiency of Commercial Windows Since 1990

26

WARRANT ARTICLE

To see if the Town will vote to appropriate and raise by taxation, or by transfer from available funds, or by transfer from the Stabilization Fund, a sum of money to replace Council on Aging carpeting, or act in any way relating thereto.

Information:

The original hallway carpeting at the COA has endured 16 years of high traffic, overhead floods from the 1st floor restroom, mop bucket spills and numerous visitor spills. There has been no maintenance/cleaning schedule in place for the carpeting, adding to the current poor condition. The COA has over 6,500 visitors annually. The first impression they are greeted with is a dirty, soiled carpet. Pictures attached.

Submitted by the Millis Council on Aging Board

26

State Contract Carpet Co., LLC

Proposal

Attn: Accounting Dept
5905 Lake Road South
Brockport, NY 14420-9723
585-637-2828 / 585-637-4434 (Fax)
david.hage@statecarpet.com

John Camargo, Account Rep
680 Worcester Road
Framingham, MA 01702
(508) 423-8061 / 585-637-4434 (Fax)
johncamargostatecontract@gmail.com

Name / Address
Town of Millis 900 Main Street Millis, MA 02054

Date	Proposal #
8/31/15	615-0831-1

P.O. No.		Terms
		Net 30
Description		Total
PRICE INCLUDES: Furnish & install 12x162 piece (216 sq. yds.) of Beaulieu/ Holytex 24x24 carpet tile(color TBD) , rip out & dispose of existing carpet and cove base, minor floor prep, furnish & install 360 lin. ft. of vinyl cove base (size and color TBD) & (6) transitions as needed.		8,647.35
Name: Millis Town Hall - Basement Common Area - Hallway		
Contact: Karen Bouret ph: 508-376-7040 email: kbouret@millis.net		
Notes: *Prevailing wage in effect. Current rate is \$66.12.		
Total		\$8,647.35

Accepted _____

Signature John Camargo

Millis Town Hall
Treasurer's Office Renovations
Construction Budget , September 18, 2015

Selective Demolition	\$5,000
Wall framing, GWB, base, patch and match, installation	\$10,000
Infill existing door	
Restore closet	
Replace partition at entry	
Transaction Window	\$5,000
Wood Door and Hardware	\$2,000
Cabinetry	\$9,000
Painting	\$2,400
Electrical	\$10,800
Sub Total	\$44,200
Contingency 10%	\$4,420
Total	\$48,620

+ carpet - 6,000
+ inspection - 5,000

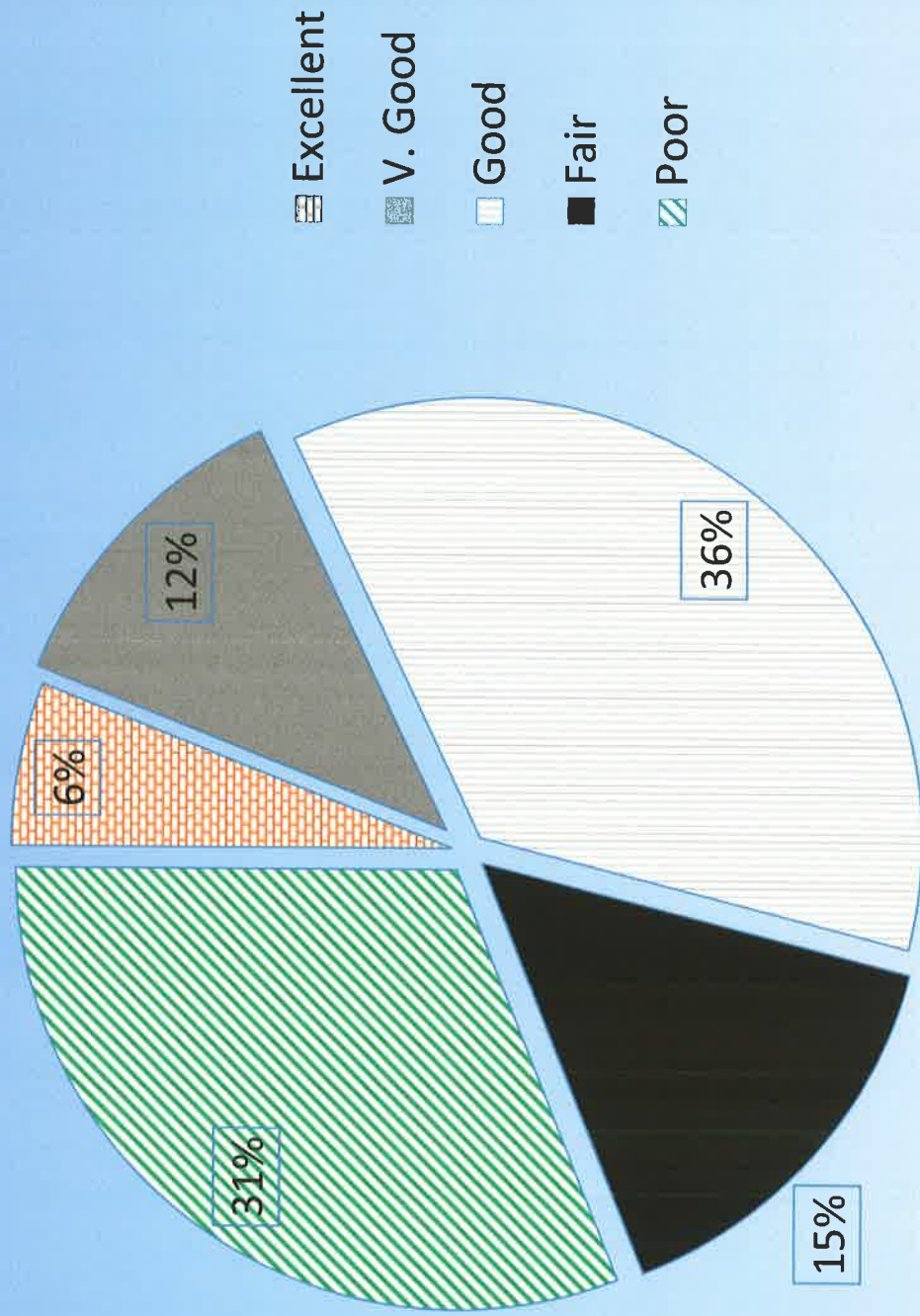
59,620

TOWN OF MILLIS FISCAL YEAR 2017 BUDGET	FORM #7 CAPITAL BUDGET AND MISCELLANEOUS REQUESTS
DEPARTMENT: Fire/Rescue DIVISION: REQUEST PRIORITY 6	
PROJECT TITLE: Purchase a New Bucket Truck	
LOCATION: JUSTIFICATION FOR PROJECT (please attach copies of reports, master plans, or supporting documentation) The current bucket truck needs over \$10,000 in repairs but will not pass state inspection due to serious mechanical problems. A smaller used bucket truck would be more useful to the town. This truck would be a truck that could be used by all departments in town. Currently the fire department uses a bucket truck for fire alarm repairs, hanging banners, fixing street lights, hanging the towns christmas lights and wreaths along with wreaths for the garden club. Request for use of the bucket truck has come from the DPW, School Department and town hall. A shared resource has been discussed with Medway.	
PROJECTED START DATE: ESTIMATED USEFUL LIFE: COST: \$10,000 A. DESIGN B. LAND ACQUISITION C. CONSTRUCTION D. INSPECTION E. EQUIPMENT TOTAL	
ARE THERE ANY FORMS OF REIMBURSEMENT FOR THE PROJECT?	
IS THE PROJECT REVENUE PRODUCING, OR MAY OTHER FORMS OF REVENUE, OTHER THAN TAXATION, FUND THE PROJECT?	
EXPECTED ANNUAL OPERATION & MAINTENANCE COSTS	
WILL THE PROJECT REMOVE PROPERTY FROM THE TAX LIST?	

TOWN OF MILLIS FISCAL YEAR 2017 BUDGET	FORM #7 CAPITAL BUDGET AND MISCELLANEOUS REQUESTS
DEPARTMENT: Fire/Rescue DIVISION: REQUEST PRIORITY 1	
PROJECT TITLE: ALS Training Funding LOCATION: JUSTIFICATION FOR PROJECT (please attach copies of reports, master plans, or supporting documentation) This funds the remainder of the cost for 2 firefighters to finish paramedic school.	
PROJECTED START DATE: ESTIMATED USEFUL LIFE: COST: 20,000 A. DESIGN B. LAND ACQUISITION C. CONSTRUCTION D. INSPECTION E. EQUIPMENT TOTAL	
ARE THERE ANY FORMS OF REIMBURSEMENT FOR THE PROJECT? No	
IS THE PROJECT REVENUE PRODUCING, OR MAY OTHER FORMS OF REVENUE, OTHER THAN TAXATION, FUND THE PROJECT? Moving the department to the ALS level of service will allow for an increase in ambulance fee's and revenue.	
EXPECTED ANNUAL OPERATION & MAINTENANCE COSTS	
WILL THE PROJECT REMOVE PROPERTY FROM THE TAX LIST?	

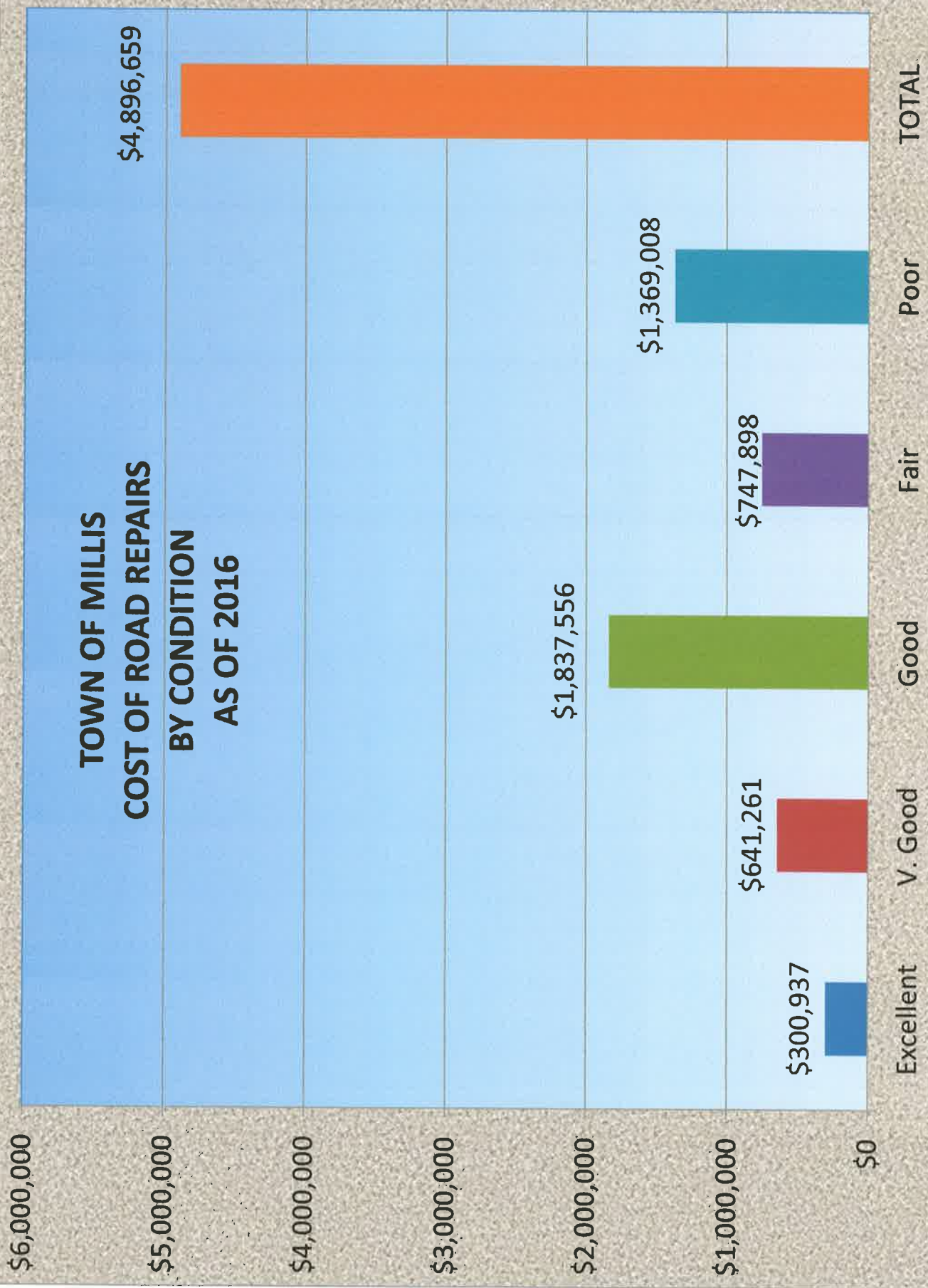
TOWN OF MILLIS				FORM #7			
FISCAL YEAR 2017 BUDGET				CAPITAL BUDGET REQUESTS			
DEPARTMENT: POLICE							
DIVISION:							
REQUEST PRIORITY #: 1							
PROJECT TITLE: Cruiser Vehicle Replacement							
LOCATION:							
JUSTIFICATION FOR PROJECT:							
		Units	Cost/unit	Total			
2016 Utility Interceptor:		2	\$38,250.00	\$76,500.00			
Current Cruiser Fleet List							
Car ID	Year	Mileage	Type				
C-40	2014	31092	SUV	M	FL	R	SLAMM ROTATION
C-41	2011	55755	CrownVic	M	FL	R	DWYER
✓ C-42	2007	99,298	CrownVic	M	FL	R	COVET
✓ C-43	2011	90,178	CrownVic	M	FL		
C-44	2015	10,649	SUV	M	FL		
C-45	2010	26,705	CrownVic	M	FL		
C-46	2008	127,128	Taurus				
C-47	2015	18,000	Taurus				
C-48	2016	100	SUV	FIRE M	FL		
Amount Requested				\$ 76,500.00			
PROJECTED START DATE:							
ESTIMATED USEFUL LIFE:							
COST:							
A. DESIGN							
B. LAND ACQUISITION							
C. CONSTRUCTION							
D. INSPECTION							
E. EQUIPMENT			\$ 76,500.00				
TOTAL			\$ 76,500.00				
ARE THERE ANY FORMS OF REIMBURSEMENT FOR THE PROJECT?							
IS THE PROJECT REVENUE PRODUCING, OR MAY OTHER FORMS OF REVENUE, OTHER THAN TAXATION, FUND THE PROJECT?							
EXPECTED ANNUAL OPERATION & MAINTENANCE COSTS							
WILL THE PROJECT REMOVE PROPERTY FROM THE TAX LIST?							

TOWN OF MILLIS ROAD RATING CONDITION 2016



35/36

35/56



COST OF OVERRIDE - ROADS

PROPOSED COS \$5,000,000.00

YEAR	AMOUNT	COST PER \$1,000	Annual COST AVG 357K avg home	Monthly Cost
1	\$725,000.00	\$0.68	\$242.81	\$20.23
2	\$725,000.00	\$0.68	\$242.81	\$20.23
3	\$725,000.00	\$0.68	\$242.81	\$20.23
4	\$725,000.00	\$0.68	\$242.81	\$20.23
5	\$725,000.00	\$0.68	\$242.81	\$20.23
	\$3,625,000.00		\$1,214.04	
c90	\$1,375,000.00			
total	\$5,000,000.00			

1	\$440,000.00	\$0.41	\$147.36	\$12.28
2	\$440,000.00	\$0.41	\$147.36	\$12.28
3	\$440,000.00	\$0.41	\$147.36	\$12.28
4	\$440,000.00	\$0.41	\$147.36	\$12.28
5	\$440,000.00	\$0.41	\$147.36	\$12.28
6	\$440,000.00	\$0.41	\$147.36	\$12.28
7	\$440,000.00	\$0.41	\$147.36	\$12.28
	\$3,080,000.00		\$1,031.52	
c90	\$1,925,000.00			
total	\$5,005,000.00			

1	\$300,000.00	\$0.28	\$100.47	\$8.37
2	\$300,000.00	\$0.28	\$100.47	\$8.37
3	\$300,000.00	\$0.28	\$100.47	\$8.37
4	\$300,000.00	\$0.28	\$100.47	\$8.37
5	\$300,000.00	\$0.28	\$100.47	\$8.37
6	\$300,000.00	\$0.28	\$100.47	\$8.37
7	\$300,000.00	\$0.28	\$100.47	\$8.37
8	\$300,000.00	\$0.28	\$100.47	\$8.37
9	\$300,000.00	\$0.28	\$100.47	8.37
	\$2,700,000.00		\$904.25	
c90	\$2,200,000.00			
total	\$4,900,000.00			

	YR1	YR2	YR3	YR4	YR5
MIDDLESEX	135,052				
EXCHANGE	60,444				
EXCHANGE SIDEWALK	120,000	EST(sw fnd)			
HIMMELFARB		124,728			
DOVER RD. BRIDGE	188,000				
CRACK SEAL	75,000	75,000	75,000	75,000	75,000
TIMBERLINE				28,773	
OAKVIEW		31,296			
VILLAGE		117,325			
UNION		75,815			
DYER		23,259			
VILLAGE		117,325			
LARCH			80,759		
LAVENDER			31,605		
EXCHANGE			80,759		
ENVIRONMENTAL			67,222		
CLARK			20,222		
POLLARD			23,657		
POLLARD			6,033		
ISLAND			44,444		
WALNUT			90,366		
WAINWRIGHT			1,068		
ALMA					18,632
CAUSEWAY				33,333	
MAPLES				13,580	
VAN KLEEK				54,321	
MORSE				3,362	
AUBURN				7,883	
FARM				105,185	
MAIN			65,463	60,000	
MAIN				124,012	
EXCHANGE				43,434	
NORFOLK					38,398
MILLISTON				16,298	
MYRTLE					40,741
IRONWOOD					18,173
HILLTOP					75,081
BULLARD					32,456
CONWAY					6,773
PLAIN					115,556
PLEASANT					134,353
	578,496	564,748	586,598	565,181	555,163

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TOWN OF MILLIS FISCAL YEAR 2017 BUDGET FALL TOWN MEETING		FORM #7 CAPITAL BUDGET AND MISCELLANEOUS REQUESTS																							
DEPARTMENT: Millis Department of Public Works DIVISION: General road maintenance. REQUEST PRIORITY #: 1																									
PROJECT TITLE: LOCATION: JUSTIFICATION FOR PROJECT The new street sweeper would replace the 18 year old Johnson Sweeper. With new Storm Water Management guidelines all Town excepted roadways must be cleaned a minimum of once a year. The Town has looked at the MAPC contract agreement for public works services, Bid Item #8 "Street Sweeping", the following is the cost for services \$360.00 X 58 lane miles = \$20,880.00 X 2 = \$41,760.00 (each side of roadway) Minimum 4 lane miles X 2 = 8 X \$360.00 = \$2,880.00 Town Bid results : Plymouth Country Commissioners Procurement Specification contract #15,16,17,18,19, 1 New 2016 Elgin Pelican NP dual street sweeper with a/c. (see attached proposal) PLEASE SEE THE ATTACHED QUOTATION FOR ALL PRICES.																									
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">PROJECTED START DATE:</td> <td style="width: 20%;">7/1/2016</td> <td style="width: 30%;"></td> <td style="width: 20%;"></td> </tr> <tr> <td>ESTIMATED USEFUL LIFE:</td> <td>20 years</td> <td>2016 Elgin Pelican Sweeper</td> <td>\$205,800.00</td> </tr> <tr> <td rowspan="4">COST:</td> <td rowspan="4"> A. DESIGN B. LAND ACQUISITION C. CONSTRUCTION D. INSPECTION X E. EQUIPMENT TOTAL </td> <td>5-year warranty-parts and labor</td> <td>\$9,800.00</td> </tr> <tr> <td>Lower roller washout</td> <td>\$1,200.00</td> </tr> <tr> <td style="text-align: center;">=</td> <td>\$216,800.00</td> </tr> <tr> <td></td> <td></td> </tr> <tr> <td></td> <td><u>\$216,800.00</u></td> <td></td> <td></td> </tr> </table>				PROJECTED START DATE:	7/1/2016			ESTIMATED USEFUL LIFE:	20 years	2016 Elgin Pelican Sweeper	\$205,800.00	COST:	A. DESIGN B. LAND ACQUISITION C. CONSTRUCTION D. INSPECTION X E. EQUIPMENT TOTAL	5-year warranty-parts and labor	\$9,800.00	Lower roller washout	\$1,200.00	=	\$216,800.00				<u>\$216,800.00</u>		
PROJECTED START DATE:	7/1/2016																								
ESTIMATED USEFUL LIFE:	20 years	2016 Elgin Pelican Sweeper	\$205,800.00																						
COST:	A. DESIGN B. LAND ACQUISITION C. CONSTRUCTION D. INSPECTION X E. EQUIPMENT TOTAL	5-year warranty-parts and labor	\$9,800.00																						
		Lower roller washout	\$1,200.00																						
		=	\$216,800.00																						
	<u>\$216,800.00</u>																								
ARE THERE ANY FORMS OF REIMBURSEMENT FOR THE PROJECT? Not known at this time																									
IS THE PROJECT REVENUE PRODUCING, OR MAY OTHER FORMS OF REVENUE, OTHER THAN TAXATION, FUND THE PROJECT? NO																									
EXPECTED ANNUAL OPERATION & MAINTENANCE COSTS No																									
WILL THE PROJECT REMOVE PROPERTY FROM THE TAX LIST? NO																									



MUNICIPAL AND CONTRACTORS' EQUIPMENT

200 Merrimac St
Woburn MA 01801

PROPOSAL

Tel. (781) 935 1919
Fax. (781) 937 9809

To:

Town of Millis
Department of public works
900 Main St
Millis, MA 02054
ATTN: James McKay Deputy Chief of Operations

December 22, 2015

C. N. Wood is pleased to offer the following **budget** proposal through MHQ and Plymouth County Commissioners Procurement Specification contract number 15, 16, 17, 18, 19,
1 New 2016 Elgin Pelican NP dual street sweeper with a/c, sprung guide wheel, autolube, Color reverse camera, auto reverse broom pick up, Sliding window curb side, am/fm/cd radio, air ride seat, painted **white**, 1 year standard warranty, and all other standard equipment.

SELLING PRICE	\$205,800.00
OPTIONS:	
5 Year Warranty - parts and labor	\$9,800.00
Lower roller washout	\$1,200.00
TOTAL SELLING PRICE	\$216,800.00
SPARE TIRE OPTION	
Front spare tire and rim front and rear	\$3,500.00

NOTE: Purchase order for this contract should be issued to MHQ 401 Elm St Marlborough MA, 01752

C. N. Wood Co, Inc. is looking forward to providing the Town of Millis with the Elgin premium product and first class service. Please do not hesitate to contact me if you have any question or need further information.

Best Regards,

Stephen M. Russell
Sales Representative

No warranties are made other than those extended by the manufacturer of the equipment, and in the event of alleged breach of warranty, expressed or implied, the liability of C. N. Wood Co., Inc., shall be limited to the liability of the manufacturer to it, and shall be subject to all limitations and conditions imposed by the manufacturer.

Seller shall not be liable for any default or delay in delivery, as a result of shipping delays, strikes, fires, lockouts, or inability to procure materials.

- a. What is the condition of the existing sweeper? How many miles/hours are on it? What repairs are needed?
- b. How often do we sweep the town? How many hours does a complete sweeping of the town take? How often should we sweep the town? Do we have enough staff or staff hours available to sweep when we should? What is the operational cost for sweepers, both for staff and for the sweeper itself – perhaps there is a FEMA rate available for that calculation.
- c. What are the implications of the new MS4 standards on how often we sweep and with the type of equipment we use to sweep?
- d. Please contact the low bidder of the MAPC sweeping contract and get a cost to perform an annual sweeping, bi-annual sweepings, and an hourly rate with a four hour minimum.
- e. Based on answers to 2.b. above work with Karen to put out a bid (prevailing wage) for a Millis only contract for sweeping. The bid should include an annual cost, bi-annual costs, and an hourly rate with a four hour minimum.

3. Monuments

- a. We should analyze the time and costs for the sidewalk work with DPW staff doing it vs. contracting it out. Perhaps Carlo Molinari can tell us if it's a project above 10K, and if so we need to bid it out. It's critical that we get the slopes correct for handicapped

TOWN OF MILLIS



DEPARTMENT OF PUBLIC WORKS

Veterans Memorial Building
900 Main Street
Millis, Massachusetts 02054

Sweeper Justification

- a. Poor – the body and underbody are rusting (doors, frame, around the windshield, underbody, around the exhaust pipe) the pump for water discharge breaks down numerous times.
- b. 1 – Main roads spring, summer, and fall secondary roads spring and fall developments and side roads when requested. 2 – Please note per our permit the Town reports that each street is cleaned once a year. 3 – Street sweeping falls under the general account line item, like most projects staff from water and sewer are needed to complete most tasks in the DPW. 4 – Atlantic broom supplies all equipment (main broom, side broom ect.) costs \$325.00 maybe 2X a year, gas no way to track expenses, general maintenance (oil change, tires, pumps ect.) hard to track these expenses I would need more time to get the amounts. 5 – Town rate is general foreman salary of \$27.10 hour.
- c. As stated the current permit requires the Town to sweep all streets once a year. The new MS4 permit may require the Town to sweep all roads multiple times a year and track all cleaning by recording the street name, and the amount of debris removed from the cleaning.
- d. See below

Street Sweeping Cost:

MAPC contract:
Metro West Regional Services Consortium
Street Sweeping
Item 8

Spring Clean-Up disposal by Town \$360.00 per mile
\$360.00 X 55 miles = \$19,800.00

Total: \$19,800.00

Attachments:

MAPC/MW 2015-PW1 Street Sweeping Item 8
T/A Questions

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Bidder Name: Hi-Way Safety Systems, Inc.

Bidder Initials: HO

MW 2015-PW1 - Bid Price Forms Addendum #2

Bid Item	Estimated Quantity	x	Bid Price	/ Unit	=	Total
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8. STREET SWEEPING

A. Spring Clean-Up (Streets)

Bid Total = \$ 61,040.00

1)	Disposal by Town	161	360.00	/C. MI.	=	\$ 57,960.00
2)	Disposal by Contractor	110	28.00	/TN	=	\$ 3,080.00

Low Bidder



the Municipality, including without limitation salary, overtime, vacation pay, holiday pay, sick leave, health insurance, life insurance, pension or deferred compensation.. There is no relationship of employment or agency between the Municipality, on the one hand, and the Contractor on the other, and neither party shall have nor exercise any control or direction over the method by which the other performs its work or functions aside from such control or directions as provided in this Agreement which the parties view as consistent with their independent contractor relationship.

ARTICLE 4

SERVICES OF THE CONTRACTOR

- 4.1 The Contractor will perform the services described in the specifications pertaining to the Service Item identified in Section 2.1 (above) ["Work"].
- 4.2 The Contractor shall report, and be responsible, to the Contracting Authority or his/its designee as set forth on Exhibit A.
- 4.3 There shall be no amendment to the Scope of Services or Work provided for in this Agreement without the written approval of the Contracting Authority. The Municipality shall be under no obligation to pay for any services performed by the Contractor not explicitly agreed to by the Municipality in advance in writing.
- 4.4 The Contractor represents and warrants to the Municipality as follows:
 - 4.4.1 That it and all its personnel (whether employees, agents or independent contractors) are qualified and duly licensed as required by law and/or local municipal code to perform the services required by this Agreement.
 - 4.4.2 That it further agrees to perform services in a professional manner adhering to a reasonable standard of care and in accordance with all applicable State or Federal laws, rules and regulations.
 - 4.4.3 That it will obtain any and all permits, bonds and other items required for the proper and legal performance of the work.
 - 4.4.4 That it is not a party to any agreement, contract or understanding, which would in any way restrict or prohibit it from undertaking or performing its obligations hereunder in accordance with the terms and conditions of this Agreement.
 - 4.4.5 That all written materials and any other documents (whether in the form of "hard" copies, graphics, magnetic media or otherwise), which are produced by the Contractor as work pursuant to this agreement, shall be deemed to be "work for hire" and the copyright thereto shall be the property of the Municipality.

ARTICLE 5

PERIOD OF SERVICES

- 5.1 The term of this Agreement shall commence on date of execution, and continue until December 31, 2015 and may be extended at the sole discretion of the Municipality through December 31, 2016, and again through December 31, 2017.
- 5.2 The Contractor agrees to proceed with Work promptly after receiving authorization to proceed and will diligently and faithfully prosecute the Work to completion in accordance with the

TOWN OF MILLIS		FORM #7	
FISCAL YEAR 2017 BUDGET		CAPITAL BUDGET AND MISCELLANEOUS REQUESTS	
DEPARTMENT:		Millis Department of Public Works	
DIVISION:		Highway / Water / Sewer	
REQUEST PRIORITY #:		1	
PROJECT TITLE:			
LOCATION:			
JUSTIFICATION FOR PROJECT (please attach copies of reports, master plans, or supporting documentation).			
Purchase a new 2016 Yukon Cargo trailer (see attachment) cost:			
<i>landscaping type</i>		Tandem axle 2-3500#cap	
		Electric brakes with breakaway system	
		6'6" Inside Height	
		7' Inside Width	
		16' Floor Length	
		Rear ramp with fold out extension	
		Right front access door	
		Inside lighting 12 volt	
		All led lighting	
		Radial tires	
		Total : \$7,495.00	
PROJECTED START DATE:		7/1/2016	
ESTIMATED USEFUL LIFE:			
COST:			
A. DESIGN			
B. LAND ACQUISITION			
C. CONSTRUCTION			
D. INSPECTION			
X E. EQUIPMENT			
TOTAL		\$7,495.00	
ARE THERE ANY FORMS OF REIMBURSEMENT FOR THE PROJECT?			
NO			
IS THE PROJECT REVENUE PRODUCING, OR MAY OTHER FORMS OF REVENUE, OTHER THAN TAXATION, FUND THE PROJECT?			
NO			
EXPECTED ANNUAL OPERATION & MAINTENANCE COSTS			
No			
WILL THE PROJECT REMOVE PROPERTY FROM THE TAX LIST?			
NO			



11 WEST MILL STREET
MEDFIELD, MA 02052
(508) 359-7300

quote

Model No. Stealth
Date 12/10/15

Customer Town of millis
Address npw
City, State main street
Phone millis, MA 02054

Source Of Inquiry npw
Order Date _____
Date To Be Completed _____
Exterior Color _____

QUAN.	DESCRIPTION	PRICE
	Stealth / Quality mfg Yukon commercial model 7'x16'x6'6" wedge V-nose Extended Tongue Adjustable Coupler/pivoting Roof vent Ramp @ extension Features included	
	STD Features !! TANDEM axle 2-3500# cap ELEC BRAKES @ Breakaway system 6'6" inside height 7' inside width 16' Floor Rear Ramp @ Fold out extension RIGHT FRONT ACCESS DOOR INSIDE LIGHTING 12VOLT ALL LED OUTSIDE LIGHTING Radial Tires	
		Total \$7495 includes freight prep

PRICES SUBJECT TO CHANGE WITHOUT NOTICE.



Yered
TRAILERS

www.yeredtrailers.com

ALL SPECIFICATIONS MUST BE ON SALES ORDER

[illegible]

TOWN OF MILLIS FISCAL YEAR 2017 BUDGET FALL TOWN MEETING		FORM #7 CAPITAL BUDGET AND MISCELLANEOUS REQUESTS
DEPARTMENT:	Millis Department of Public Works	
DIVISION:	Highway / Cemetery / Parks	
REQUEST PRIORITY #:	1	
PROJECT TITLE:		
LOCATION:		
JUSTIFICATION FOR PROJECT (please attach copies of reports, master plans, or supporting documentation).		
Purchase a new 2012-23 1-ton dump truck (see attachment) cost: \$46,720.00		
Unit #14 is a front line vehicle used year round for plowing, cemetery needs, road repairs, water main breaks and towing landscaping trailers.		
The vehicle was purchased in 2006 it has 120,000 miles on the odometer.		
Unit #14 is need of front-end and rear-end work approximate cost \$2,500.00 each.		
<i>Transmission shipping</i>		
<i>TRADE in ?</i>		
PROJECTED START DATE:		
ESTIMATED USEFUL LIFE:		
COST:		
	A. DESIGN	
	B. LAND ACQUISITION	
	C. CONSTRUCTION	
	D. INSPECTION	
X	E. EQUIPMENT	
	TOTAL	\$46,720.00
ARE THERE ANY FORMS OF REIMBURSEMENT FOR THE PROJECT?		
NO		
IS THE PROJECT REVENUE PRODUCING, OR MAY OTHER FORMS OF REVENUE, OTHER THAN TAXATION, FUND THE PROJECT?		
NO		
EXPECTED ANNUAL OPERATION & MAINTENANCE COSTS		
No		
WILL THE PROJECT REMOVE PROPERTY FROM THE TAX LIST?		
NO		



Liberty Chevrolet

Town of Millis
Department of Public Works
Attn: Jim McKay
7 Water Street
Millis, MA 02254

December 10, 2015

Dear Sir,

Liberty Chevrolet has a contract number 15/16/17/18/19 with the Plymouth County Commissioners for various vehicles.

2012-23	13.200 GVW Silverado 3500 Cab & Chassis	\$24,520.00
1.01	All Terrain Tires DRW 4WD	\$176.00
1.03	Locking Rear Differential	\$449.00
1.05	Four Wheel Drive 3500 Series	\$3,244.00
1.11	Snow Plow Prep Package	\$485.00
1.19	Skid Plate Package	\$232.00
1.43	Electronic Trailer Brake Controller	\$295.00
2.09	Whelen Mini Liberty 20" LED Light Bar	\$1,075.00
2.21	Warn Model Back Up Alarm	\$179.00
3.11	Fisher 9' Snow Plow Package	\$5,400.00
3.19	Cutting Edge	\$250.00

Dump Body Options

4.02	2/3 Yard Dump Body with Electric Hydraulic Drive Painted Orange	\$6,800.00
4.10	Asphalt Canvas Cover Manual Retraction	\$475.00
10.18	Reinforced Plate Mounted Ball & Pintle Hook	\$695.00
10.23	Aftermarket Running Boards	\$595.00
No. 1	Back Up Cameras	\$1,100.00
No. 2	Front & Rear LED Lights	\$750.00

Total \$46,720.00

Trades Accepted

If you have any questions, please don't hesitate to contact me directly.

Sincerely,

Wayne Wardwell
General Fleet Manager



Phone: (978) 657-9714
Fax: (978) 657-7915

February 29, 2016

Mr. Charles Aspinwall
Town Administrator
Memorial Building
900 Main Street
Millis, MA 02054

RE: Millis, Massachusetts
Proposal for Engineering Services
Sewer Evaluation (Area BII and Walnut Street- Area F)

Dear Mr. Aspinwall:

We are pleased to present our proposal for engineering services for developing a sewer evaluation of Service Areas BII and F. Area F is a new area which includes Walnut Street and portions of other streets. This proposal is for the preparation of a report to evaluate options to providing sewer service to these areas. A portion of Area BII as outlined in the 2004 Sewer Feasibility Study and in this proposal.

SCOPE OF SERVICES

The three service areas to be evaluated are as follows.

Area BII: Village St. – Main to Forest, Heritage Path (abandon pump), Birch Street, Forest from Birch to Village and Forest from Bow to Village.

Area F: Walnut St area including Orchard St from Stone Arch, Bridge to Bullard, Bullard, Walnut Street, Walnut Hill, Holbrook, Brookview, Middlesex from Brookview to Ridge.

The following tasks would be completed for each service area.

- **Task 1**

GCG Associates would prepare schematic plans showing how each area would be serviced on assessor maps.

- **Task 2 – Lot Evaluation**

GCG would evaluate the potential of each lot to be further developed based upon existing zoning and lot shape to determine a number of units to be assigned to each parcel as shown on the assessors map.

- **Task 3 – Schematic Design**

GCG would update or prepare a schematic sewer layout for the proposed service area to be shown on a overall layout map.

- **Task 4 – Cost Estimate/Betterment Fee**

GCG would prepare a construction cost estimate for each option and determine a betterment cost for each option based upon the potential number of units to be served.

- **Task 5 – Report and Meetings.**

GCG would prepare a draft report to review with the sewer committee and update the report based upon the comments received from the town and residents. A final report would be prepared based upon comments received.

Time Schedule

The design of the project would be completed within 45 days of notice to proceed.

Fee schedule

The following is a breakdown for the cost to prepare a separate sewer feasibility study for each area. See attached breakdown of man-hours for estimated cost.

Area BII:	\$8,550
Area F:	\$9,750

The total fees for the above listed Scope of Services will not be exceeded without formal agreement between the parties of this agreement. A change in the Scope of Services will be considered cause to modify this agreement. Changes, other than minor revisions, requested by the Owners, or any review boards; will be considered as a change in the Scope of Services.

If you have any questions or require additional information, please call.

Sincerely,
GCG ASSOCIATES, INC.

Michael J. Carter

Michael J. Carter, P.E.
President

GCG Associates, Inc.
84 Main Street
Wilmington, MA 01887
(978) 657-9714

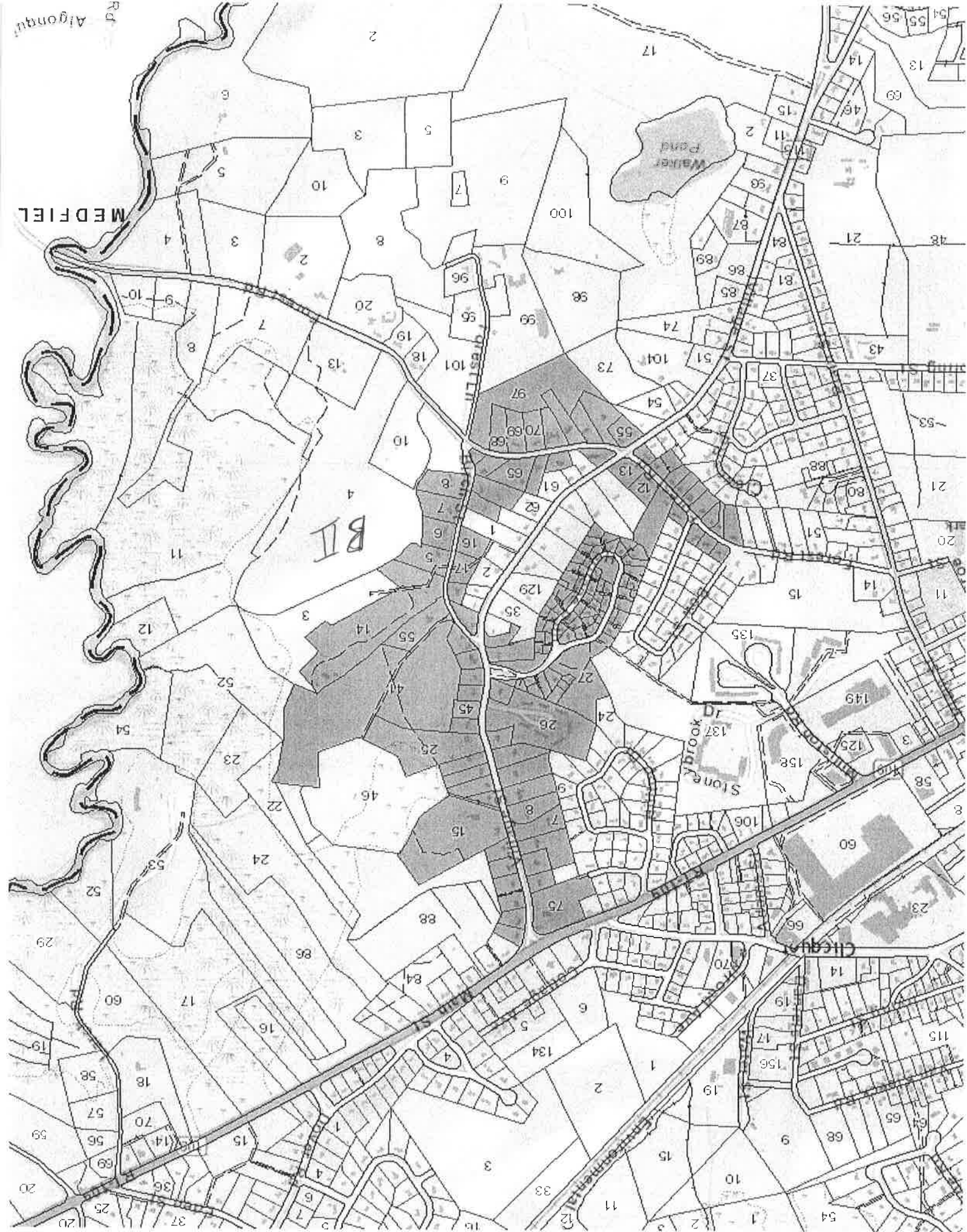
Estimated Fee

2/29/2016

Town: Millis, MA

Project: Sewer Evaluation Feasibility Study

Phase	Hours						Total
	Project Manager \$125.00	Project Engineer \$100.00	Staff Engineer \$80.00	Resident \$85.00	Survey \$110.00	Reim- bursibles	
AREA BII							
Task 1 Develop options	1	16	0	0	0		\$1,725.00
Task 2 Evaluate potential lots	1	12	0	0	0		\$1,325.00
Task 3 - Schematic Design	1	8	0	0	0		\$925.00
Task 4 - Cost Estimate/ Betterment	1	8	0	0	0		\$925.00
Task 5 - Prepare Initial Report	2	8	0	0	0		\$1,050.00
Task 6 - Modify Report	1	8	0	0	0		\$925.00
Task 7 - Submit Final Report	1	8	0	0	0		\$925.00
Task 8 -Meetings	6	0	0	0	0		\$750.00
				Total Fee			\$8,550.00
AREA F							
Task 1 Develop options	1	24	0	0	0		\$2,525.00
Task 2 Evaluate potential lots	1	16	0	0	0		\$1,725.00
Task 3 - Schematic Design	1	8	0	0	0		\$925.00
Task 4 - Cost Estimate/ Betterment	1	8	0	0	0		\$925.00
Task 5 - Prepare Initial Report	2	8	0	0	0		\$1,050.00
Task 6 - Modify Report	1	8	0	0	0		\$925.00
Task 7 - Submit Final Report	1	8	0	0	0		\$925.00
Task 8 -Meetings	6	0	0	0	0		\$750.00
				Total Fee			\$9,750.00

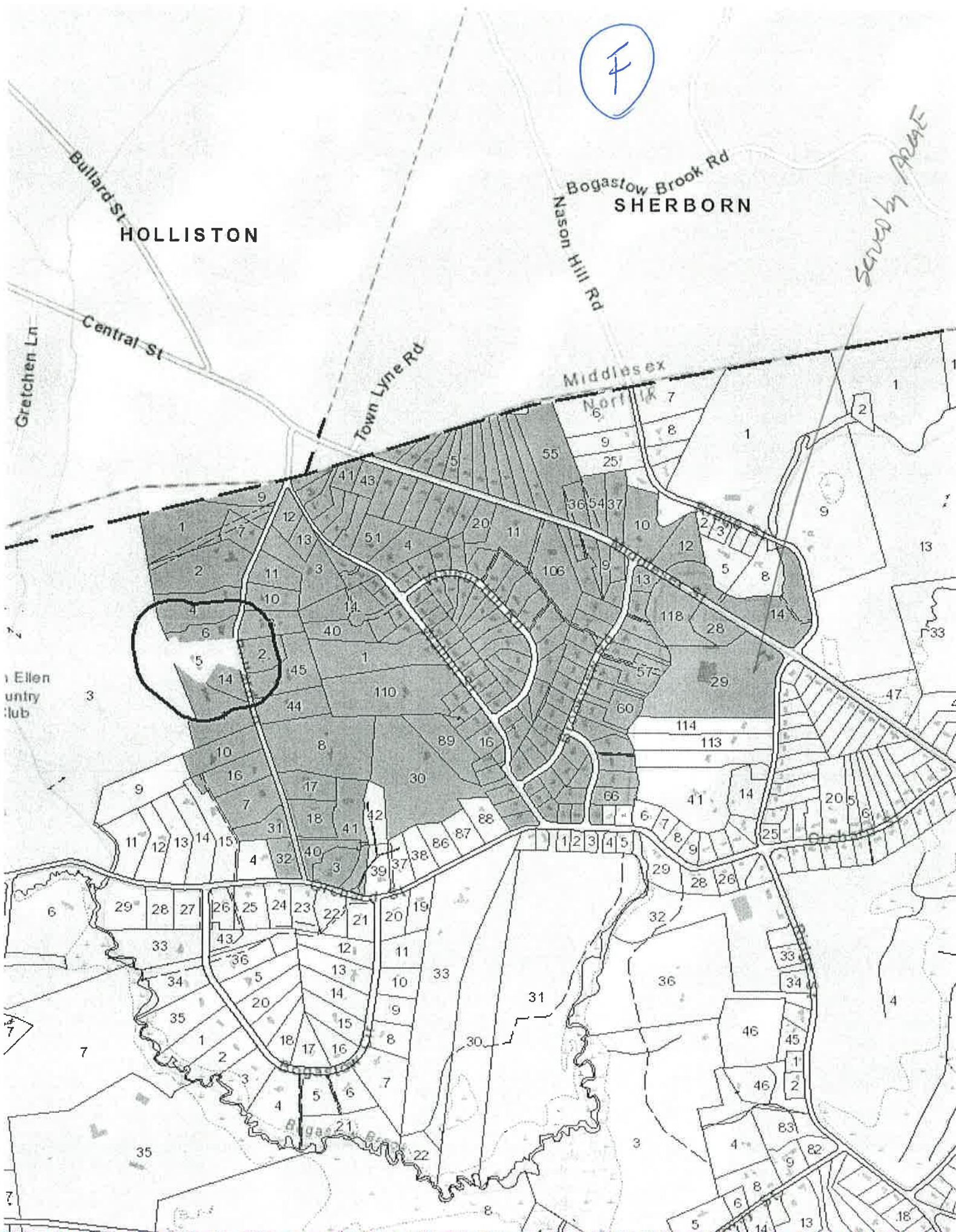


4

HOLLISTON

SHERBORN

Survey by A. J. F.



Millis, Massachusetts
Dover Road Water Improvements
 Budget Estimate - Option 2
 Road Cold Plane and Overlay
 Old Dover Road to Town Line
 (5200lf x 32lf of Road)

43

1/18/2016

Description	Unit	Unit Cost	Quantity	Cost
<u>Drainage System</u>				
12" RCP	L.F.	\$45.00	100	\$4,500.00
4' Catch Basin	EA.	\$3,000.00	2	\$6,000.00
2" Trench Paving	L.F.	\$12.00	100	\$1,200.00
			Drain Total	\$11,700.00
<u>Roadway</u>				
Road/Curb Cold Plane	S.Y.	\$3.00	18500	\$55,500.00
2 1/2" Top Course/Leveling Paving	TONS	\$90.00	2700	\$243,000.00
Hand Paving	TONS	\$150.00	125	\$18,750.00
Monolithic Bit Berm	L.F.	\$3.00	9200	\$27,600.00
Thermoplastic - 4" Line Striping	L.F.	\$1.00	21000	\$21,000.00
			Road Total	\$365,850.00
<u>Water System</u>				
12" Ductile Iron Pipe	L.F.	\$95.00	1100	\$104,500.00
8" Ductile Iron Pipe	L.F.	\$75.00	4100	\$307,500.00
12" Gate Valves	EA.	\$3,000.00	2	\$6,000.00
8" Gate Valves	EA.	\$2,500.00	10	\$25,000.00
Hydrant/6"Gv Assembly	EA.	\$7,500.00	11	\$82,500.00
2" Water Service	EA.	\$3,200.00	5	\$16,000.00
1" Water Service	EA.	\$2,200.00	45	\$99,000.00
2"/6" Bypass Pipe System	L.F.	\$20.00	5200	\$104,000.00
Abandon Exist. Water System	L.S.	\$2,500.00	1	\$2,500.00
2" Trench Paving	L.F.	\$12.00	6000	\$72,000.00
			Water Total	\$819,000.00
<u>Misc. Items</u>				
Rock Excavation*	C.Y.	\$100.00	100	\$10,000.00
Unclassified Excavation*	C.Y.	\$20.00	100	\$2,000.00
Gravel Borrow*	C.Y.	\$25.00	50	\$1,250.00
Police-87dx3eas9hr	M.H.	\$50.00	2350	\$117,500.00
Loam/Seed	S.Y.	\$10.00	2600	\$26,000.00
Misc. Work	L.S.	\$25,000.00	1	\$25,000.00
Mobilization	L.S.	\$35,000.00	1	\$35,000.00
Traffic Control	L.S.	\$10,000.00	1	\$10,000.00
Haybales/Siltfence	EA.	\$10.00	500	\$5,000.00
			Misc. Total	\$231,750.00

* Indeterminate quantity

CONSTRUCTION COST SUBTOTAL	\$1,428,300.00
10% CONST. CONTINGENCIES	\$142,830.00
SubTotal	\$1,571,130.00
ENGINEERING DESIGN/BID	\$30,000.00
CONSTRUCTION ADMIN./INSPECTION	\$55,000.00
PERMITS-CONCOM/STORMWATER/ETC	\$3,500.00
TOTAL ESTIMATED COST	\$1,659,630.00

Table 5-2
Town of Millis - Water System Master Plan
Recommended Distribution System Improvements for Fire Flows

Street	From	To	Existing Size (Inches)	Length (feet)	Improvement	Estimated Cost
Orchard St	Grove St	Walnut St	6	4275	Replace - 12"	\$ 1,100,000
Exchange St	Union St	Lavendar St	8	3025	Replace - 12"	\$ 775,000
Main St	Medway town line	Pleasant St.	8	5950	Replace - 12"	\$ 1,520,500
Myrtle St	Norfolk town line	Himelfarb St	6	1025	Replace - 8"	\$ 210,000
Munroe St	Plain St	School Rd	6	1125	Replace - 12"	\$ 300,000
Milliston Rd	Main St	515' segment	10	515	Replace - 12"	\$ 140,000
Eden St	Dover Rd	Main St	8	1325 ✓	Replace - 8"	\$ 275,000
Main St Dover Rd	Medfield town line	Eden St	8	2975	Replace - 8"	\$ 600,000
Dover Rd	Main St	Eden St Medfield TL	8	6425	Replace - 12"	\$ 1,650,000
Main St	Union St	Dover Rd	8	1300 ✓	Replace - 12"	\$ 350,000
Village St	Main St	165' segment	6	165 ✓	Replace - 8"	\$ 50,000
Total						\$ 6,970,500

Mains in Dover Road Area

Millis, Massachusetts
Dover Road Water Improvements
 Budget Estimate - Option 3
 Road Cold Plane and Overlay
 Old Dover Road and Main Street to Union
 (2780lf x 20lf of Road)

3/23/2016

Description	Unit	Unit Cost	Quantity	Cost
<u>Roadway</u>				
<u>(Old Dover)</u>				
4" Trench Paving	L.F.	\$20.00	1120	\$22,400.00
1-1/2" Top Course/ Overlay	TONS	\$90.00	225	\$20,250.00
Hand Paving	TONS	\$150.00	15	\$2,250.00
Bit Berm	L.F.	\$12.00	80	\$960.00
<u>(Main/Village)</u>				
5" Trench Paving	L.F.	\$30.00	1485	\$44,550.00
Cold Plane 1"	S.Y.	\$3.00	3300	\$9,900.00
1" Top Course/Leveling Paving	TONS	\$90.00	200	\$18,000.00
Hand Paving	TONS	\$150.00	10	\$1,500.00
Thermoplastic - 4" Line Striping	L.F.	\$1.00	2970	\$2,970.00
Conc. Sidewalk, 4" thick	S.Y.	\$65.00	180	\$11,700.00
Granite Curbing	L.F.	\$30.00	240	\$7,200.00
			Road Total	\$141,680.00
<u>Water System</u>				
12" Ductile Iron Pipe	L.F.	\$95.00	2785	\$264,575.00
6" Ductile Iron Pipe	L.F.	\$65.00	60	\$3,900.00
12" Gate Valves	EA.	\$3,000.00	3	\$9,000.00
Hydrant/6"Gv Assembly	EA.	\$7,500.00	4	\$30,000.00
2" Water Service	EA.	\$3,200.00	4	\$12,800.00
1" Water Service	EA.	\$2,200.00	40	\$88,000.00
2"/6" Bypass Pipe System	L.F.	\$20.00	2785	\$55,700.00
Abandon Exist. Water System	L.S.	\$2,500.00	1	\$2,500.00
			Water Total	\$466,475.00
<u>Misc. Items</u>				
Rock Excavation*	C.Y.	\$100.00	100	\$10,000.00
Unclassified Excavation*	C.Y.	\$20.00	100	\$2,000.00
Gravel Borrow*	C.Y.	\$25.00	50	\$1,250.00
Police-46dx3eas9hr	M.H.	\$50.00	1260	\$63,000.00
Loam/Seed	S.Y.	\$10.00	700	\$7,000.00
Misc. Work	L.S.	\$15,000.00	1	\$15,000.00
Mobilization	L.S.	\$25,000.00	1	\$25,000.00
Traffic Control	L.S.	\$10,000.00	1	\$10,000.00
Haybales/Siltfence	EA.	\$10.00	500	\$5,000.00
			Misc. Total	\$138,250.00

* Indeterminate quantity

CONSTRUCTION COST SUBTOTAL	\$746,405.00
10% CONST. CONTINGENCIES	\$74,640.50
SubTotal	\$821,045.50
ENGINEERING DESIGN/BID	\$23,000.00
CONSTRUCTION ADMIN./INSPECTION	\$40,000.00
PERMITS-CONCOM/STORMWATER/ETC	\$3,500.00
TOTAL ESTIMATED COST	\$887,545.50

180,000.00

0.00	well improvements											
	bal		prin		int		total		bal		rate per qtr	
1	\$	180,000	\$	18,000	\$	6,300	\$	24,300	\$	162,000	\$	2.52
2	\$	162,000	\$	18,000	\$	5,670	\$	23,670	\$	144,000	\$	2.46
3	\$	144,000	\$	18,000	\$	5,040	\$	23,040	\$	126,000	\$	2.39
4	\$	126,000	\$	18,000	\$	4,410	\$	22,410	\$	108,000	\$	2.33
5	\$	108,000	\$	18,000	\$	3,780	\$	21,780	\$	90,000	\$	2.26
6	\$	90,000	\$	18,000	\$	3,150	\$	21,150	\$	72,000	\$	2.20
7	\$	72,000	\$	18,000	\$	2,520	\$	20,520	\$	54,000	\$	2.13
8	\$	54,000	\$	18,000	\$	1,890	\$	19,890	\$	36,000	\$	2.07
9	\$	36,000	\$	18,000	\$	1,260	\$	19,260	\$	18,000	\$	2.00
10	\$	18,000	\$	18,000	\$	630	\$	18,630	\$	-	\$	1.93

1,659,000.00

1	\$	1,659,000	\$	82,950	\$	58,065	\$	141,015	\$	1,576,050	\$	14.65
2	\$	1,576,050	\$	82,950	\$	55,162	\$	138,112	\$	1,493,100	\$	14.34
3	\$	1,493,100	\$	82,950	\$	52,259	\$	135,209	\$	1,410,150	\$	14.04
4	\$	1,410,150	\$	82,950	\$	49,355	\$	132,305	\$	1,327,200	\$	13.74
5	\$	1,327,200	\$	82,950	\$	46,452	\$	129,402	\$	1,244,250	\$	13.44
6	\$	1,244,250	\$	82,950	\$	43,549	\$	126,499	\$	1,161,300	\$	13.14
7	\$	1,161,300	\$	82,950	\$	40,646	\$	123,596	\$	1,078,350	\$	12.84
8	\$	1,078,350	\$	82,950	\$	37,742	\$	120,692	\$	995,400	\$	12.54
9	\$	995,400	\$	82,950	\$	34,839	\$	117,789	\$	912,450	\$	12.23
10	\$	912,450	\$	82,950	\$	31,936	\$	114,886	\$	829,500	\$	11.93
11	\$	829,500	\$	82,950	\$	29,033	\$	111,983	\$	746,550	\$	11.63
12	\$	746,550	\$	82,950	\$	26,129	\$	109,079	\$	663,600	\$	11.33
13	\$	663,600	\$	82,950	\$	23,226	\$	106,176	\$	580,650	\$	11.03
14	\$	580,650	\$	82,950	\$	20,323	\$	103,273	\$	497,700	\$	10.73
15	\$	497,700	\$	82,950	\$	17,420	\$	100,370	\$	414,750	\$	10.42
16	\$	414,750	\$	82,950	\$	14,516	\$	97,466	\$	331,800	\$	10.12
17	\$	331,800	\$	82,950	\$	11,613	\$	94,563	\$	248,850	\$	9.82
18	\$	248,850	\$	82,950	\$	8,710	\$	91,660	\$	165,900	\$	9.52
19	\$	165,900	\$	82,950	\$	5,807	\$	88,757	\$	82,950	\$	9.22
20	\$	82,950	\$	82,950	\$	2,903	\$	85,853	\$	-	\$	8.92

887,000.00

1	\$	887,000	\$	44,350	\$	31,045	\$	75,395	\$	842,650	\$	7.83
2	\$	842,650	\$	44,350	\$	29,493	\$	73,843	\$	798,300	\$	7.67
3	\$	798,300	\$	44,350	\$	27,941	\$	72,291	\$	753,950	\$	7.51
4	\$	753,950	\$	44,350	\$	26,388	\$	70,738	\$	709,600	\$	7.35
5	\$	709,600	\$	44,350	\$	24,836	\$	69,186	\$	665,250	\$	7.19
6	\$	665,250	\$	44,350	\$	23,284	\$	67,634	\$	620,900	\$	7.02
7	\$	620,900	\$	44,350	\$	21,732	\$	66,082	\$	576,550	\$	6.86
8	\$	576,550	\$	44,350	\$	20,179	\$	64,529	\$	532,200	\$	6.70
9	\$	532,200	\$	44,350	\$	18,627	\$	62,977	\$	487,850	\$	6.54
10	\$	487,850	\$	44,350	\$	17,075	\$	61,425	\$	443,500	\$	6.38
11	\$	443,500	\$	44,350	\$	15,523	\$	59,873	\$	399,150	\$	6.22
12	\$	399,150	\$	44,350	\$	13,970	\$	58,320	\$	354,800	\$	6.06
13	\$	354,800	\$	44,350	\$	12,418	\$	56,768	\$	310,450	\$	5.90
14	\$	310,450	\$	44,350	\$	10,866	\$	55,216	\$	266,100	\$	5.73
15	\$	266,100	\$	44,350	\$	9,314	\$	53,664	\$	221,750	\$	5.57
16	\$	221,750	\$	44,350	\$	7,761	\$	52,111	\$	177,400	\$	5.41
17	\$	177,400	\$	44,350	\$	6,209	\$	50,559	\$	133,050	\$	5.25
18	\$	133,050	\$	44,350	\$	4,657	\$	49,007	\$	88,700	\$	5.09
19	\$	88,700	\$	44,350	\$	3,105	\$	47,455	\$	44,350	\$	4.93
20	\$	44,350	\$	44,350	\$	1,552	\$	45,902	\$	-	\$	4.77

Table 5 presents a summary of the costs associated with each of the three main elements of this evaluation. It also includes the estimated cost to remove and dispose of hydroxide at WTF, clean the clearwell, and install a sump pump and associated piping at Well 2.

TABLE 5
Summary Preliminary Cost Estimate
George DeAngelis Water Treatment Facility and Well Stations 1 and 2

DESCRIPTION	UPGRADE	ESTIMATED COSTS
Building structure minor repairs	WTF	\$9,000
Removal and replacement of defective components of the air stripper at WTF	WTF	\$34,300
Removal and disposal of the hydroxide in the bulk tank	WTF	\$7,000
Pressure wash cleaning of the clearwell surfaces, inspection and disinfection	Well 1 and Well 2	\$6,000
Cleaning of the wells and inspections	Well 1 and Well 2	\$52,200
Furnishing and installing a sump pump at Well 2 Station	Well 2	\$1,500
SUB-TOTAL		\$110,000
Preparation of design, bidding and construction administration for well cleaning and pump repair and or replacement	Well 1 and Well 2	\$10,000
Contingency at 20%	-	\$24,000
TOTAL		\$144,000

The estimates presented in this letter report assume that the well cleaning work is the only task that would require engineering services to prepare contract documents for design, bidding and construction administration services. We anticipate that the Town can procure the contracts to repair the WTF building and for maintenance on the air stripper with detailed requests for quotes/bids for each task without the need for preparations of contract documents. We suggest for the Town to consider repairing the leaks at the WTF as soon as possible. As noted, the roof leak can damage expensive electrical equipment and thus take the WTF out of commission for extended period of time. We hope that the information provided meets your expectations for a limited scope evaluation. Please feel free to contact us if you have any questions or need any additional information.

Very truly yours,

AP ASSOCIATES, INC.



Ali M. Parand, P.E.
Project Manager

cc: Charlie Aspinwall, Town Administrator



TOWN OF MILLIS

BOARD OF HEALTH

900 Main Street • Millis, MA 02054

Phone: 508-376-7042

Fax: 508-376-7058

March 9, 2016

Form 8 Attachment

Household Hazardous Waste Collection Day

Justification:

Unused oil based paint, paint thinner, lighter fluid, kerosene, gasoline, transmission fluid, pesticides, insecticides, hobby supplies, oven, toilet, drain and rug cleaners, spot remover, antifreeze, swimming pool chemicals and asbestos can be found in many of our residents' homes. These and other products can be corrosive, toxic, ignitable or reactive. They are considered household hazardous wastes. Once used, they should not be stored in residential homes. And the current method of disposal available to Millis residents is quite limited.

With prior authorization from the Millis Health Department Millis residents can dispose of household hazardous waste products at the Norfolk Transfer Station on Wednesdays between April 1st and September 30th each year from 11:30 am to 6:00 pm. The cost of disposal is currently \$60 per full car load or \$40 per half car load which is determined at the Norfolk Transfer Station. In 2015, eleven residents brought household hazardous wastes to the Norfolk Transfer Station.

The Health Department with assistance from the Department of Public Works proposes to hold a Household Hazardous Waste Collection Day on May 7, 2017. This would allow our residents an opportunity to dispose of unused hazardous materials in a safe, convenient, economically, environmentally sensitive manner.

When researching the feasibility of providing a household hazardous waste day to the residents of Millis eight neighboring communities and two environmental service companies were consulted.

Proposal

A \$15,000 budget is requested to run a household hazardous waste day in the parking lot of the Veteran's Memorial Building on May 9, 2017 from 9:00 am to 1:00 pm. Clean Harbors Environmental Services will be hired to collect and remove materials collected. Two Town of Millis employees will be paid to assist the collection effort.

Proof of Millis residency will be required.

The cost of the collection and disposal will be shared by both the Town and its residents as follows:

Quantity Waste	Resident Cost	Town Share of Cost	Clean Harbors Cost
Full Car (25 gallons/25 pounds)	\$25	\$25	\$50
Half Car (10 gallons/10 pounds)	\$15	\$15	\$30
Quarter Car (3 gallons/3 pounds)	\$15	\$5	\$20
Propane Cylinders (up to 20 pounds)	\$15	0	\$15
Propane Cylinders (over 20 pounds)	\$25	0	\$25
Lead Batteries	\$0.60/pound	0	\$0.60/pound

Anticipated Town Costs:

Clean Harbor set up		\$900
Clean Harbor PCB offspec (treat PCB contaminants if encountered)		\$265
DPW employee	1 @ 8hr @ \$50	\$400
Administrator/Clerk	1 @ 5hr @ \$50	\$250
Advertising		\$500
Town share full cars	250@\$25	\$6,250
Town share half cars	200@\$15	\$3,000
Town share quarter cars	20@\$5	<u>\$100</u>
Subtotal		\$11,665

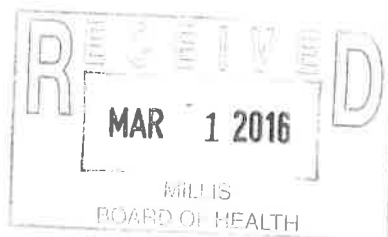
30% Contingency	<u>\$3,499</u>
	\$15,164

Total Requested: \$15,000

Clean Harbors quote and list of acceptable materials is attached.



MILLIS, MA BID FAC82 - 2016



2016 SERVICE AND TREATMENT COSTS:

Setup fees below include labor, travel time, drums, packaging material, labels, placards, paperwork, and safety and spill control equipment required to transport the material in accordance with Federal and State laws and regulations.

- ♦ SET-UP FEE: \$900.00 MHD REGIONS 3, 4 & 5
 - ♦ CREW SIZE: VARIES
 - ♦ COST PER HOUSEHOLD: \$50.00 FULL 25 GALLONS OR 25 POUNDS
\$30.00 HALF 10 GALLONS OR 10 POUNDS
\$20.00 QUARTER 3 GALLONS OR 3 POUNDS
-
-

NOTES:

- ♦ *Minimum total charge (including setup fee and per car rates) per event is \$4,500.00.*
- ♦ *PCB offspec charge \$265.00/drum*
- ♦ *Propane cylinders \$15.00 (up to 20lbs.) \$25.00 (over 20lbs.) each*
- ♦ *Pricing for Clean Harbors to provide a 30 yard Roll-off for non-hazardous solid waste is \$900.00.*
- ♦ *Lead Acid Batteries will be charged at \$0.60/lb.*

Acceptable/Not Acceptable Materials

What To Bring

Household hazardous waste no longer needed.

EXAMPLES:

- ♦ Oil Based Paints & Strippers
- ♦ Paint Thinner, Solvents, Stains & Varnishes
- ♦ Solvent Adhesives
- ♦ Lighter Fluid
- ♦ Waste Fuels: Kerosene, Gasoline
- ♦ Engine Degreaser
- ♦ Carburetor Cleaner, Brake Fluid
- ♦ Transmission Fluid
- ♦ Pesticides & Insecticides
- ♦ Weed Killers, Moth Balls
- ♦ Flea Powder
- ♦ Resins & Adhesives
- ♦ Rubber Cement, Airplane Glue
- ♦ Hobby Supplies, Artist Supplies
- ♦ Photo Chemicals, Chemistry Sets
- ♦ Furniture, Floor, Metal Polishes
- ♦ Oven, Toilet & Drain Cleaners
- ♦ Rug & Upholstery Cleaner
- ♦ Dry Cleaning Solvents
- ♦ Spot Removers
- ♦ Swimming Pool Chemicals
- ♦ Antifreeze
- ♦ Asbestos (must be double bagged and wetted)

How Do I Transport These Materials Safely???

- Bring materials in original containers securely closed.
- Pack containers in sturdy upright boxes and pad with newspaper if necessary.
- Never mix chemicals together!
- Never smoke or eat while handling hazardous materials.
- Leaking or broken containers must be contained.
- Do not leave vehicles unless instructed to do so.

What Not To Bring

- ♦ **Latex paint**
- ♦ Ammunition, Fireworks, Explosives
- ♦ Radioactives, Smoke Detectors
- ♦ Infectious & Biological Wastes
- ♦ Prescription Drugs/Syringes
- ♦ Commercial or Industrial Waste
- ♦ Empty Containers
- ♦ Compressed Gas Cylinders/Fire Extinguishers
- ♦ Tires
- ♦ Fluorescent bulbs*
- ♦ Waste Motor Oil*
- ♦ Car Batteries*
- ♦ Propane*

* These items can typically be disposed of at a transfer station throughout the course of the year.



TOWN OF MILLIS

BOARD OF HEALTH

900 Main Street • Millis, MA 02054

Phone: 508-376-7042

Fax: 508-376-7058

March 7, 2016

Household Hazardous Waste Day

Feasibility Research

The following communities provided information:

Sharon: Liz Curley DPW Business Manager 781 784 1525. Population 18,000 residents. Cost \$16,000/year. Charges \$5/person. Stericycle is provider.

Walpole: Robin Chapell Health Director 508 660 7320. Walpole belongs to a consortium. Clean Harbors is the provider that charges \$2,000 set up plus \$55/car. Walpole charges \$10/car for Town residents and more money per car for other consortium town visitors.

Medway: Sarah Pawluczzonek Operations Manager Department of Public Services 508 533 3275. Medway uses Clean Harbors. \$900 set up fee plus \$50/full car, \$30/half car or \$20/quarter car

Seekonk: Brenda Hallal (currently Health Department Medway). Seekonk budgeted \$9,000/year. Household hazardous waste drop off was by appointment only. Patrons did not have to pay any money to dispose of materials.

Medfield: Ken Feeney DPW 508 359 8505. Medfield belongs to the same consortium as Walpole. Medway runs its hazardous waste day through the solid waste budget. Dover pays a share of the setup fee to allow its residents access. Five Public Works employees work that day at time and one-half. Medfield budgets \$16,000/year. Town residents do not have to pay at the event.

Scituate: Jennifer Keefe Health Director 781 545 8725. Scituate belongs to the South Shore Recycling Cooperative which is run through the DPW. Cost is approximately \$15,000.

Cohasset: Mary Snow DPW 781 383 0273. Cohasset is a member of the South Shore Recycling Cooperative

Natick: Jim White Health Director recommends budgeting \$10,000 – 15,000

Current Method of Disposal: Town of Norfolk accepts materials Wednesdays from 11:30 am to 6:00 pm from approximately April 1 through September 30. Cost is \$60/full car or \$40/half car.

Option 1, Clean Venture, Nicholas Foote 978 852 5794 provided quote = \$2,000 set up plus \$50/full car or \$30/half car. \$4,500 minimum.

Option 2, Clean Harbors, Seth Dawber 781 380 7121 provided quote = \$900 set up fee plus \$50/full car, \$30/half car or \$20/quarter car, \$15 propane cylinders, PCB offspec (if encountered, money to treat PCB found in gasoline etc.) \$265/drum, use of 30 yard roll-off \$900. \$4,500 minimum.

Proposal:

\$11,000 Budget requested. Contract Clean Harbors. May 9, 2017 from 9:00 am to 1:00 pm. Patrons will pay \$25/full car, \$15/half car or quarter car and \$10 propane cylinders. Millis will pay set up fee, PCB offspec drum, one over-time DPW employee, One over-time administrator/clerk, cost plus advertising

Anticipated Costs:

Set up		\$900
PCB offspec (treat PCB contaminants if encountered)		\$265
DPW employee	1 @ 8hr @ \$50	\$400
Administrator/Clerk	1 @ 5hr @ \$50	\$250
Advertising		\$500
Town share full cars	250@\$25	\$6,250
Town share half cars	100@\$15	\$2,000
Town share quarter cars	25@\$5	<u>\$125</u>
		\$10,690

Town of Millis
Proposed General Bylaw Amendment to Regulate Construction Noise

To see if the Town will vote to amend its General Bylaws by amending Article VIII. Police Regulations, by inserting a new Section 48, entitled Construction Noise, as stated below, or take any other action relative thereto.

48. Construction Noise

It shall be unlawful for any person or persons to create, assist in creating, continue, or allow to continue any loud noise related to non-public construction activities as outlined below prior to 7:00 am and after 8:00 pm on weekdays, Saturdays, or any state or federal holiday which either annoys, disturbs, injures, or endangers the reasonable quiet, comfort, repose or the health and safety of others within the Town. Additionally, it shall be unlawful for any person or persons to create, assist in creating, continue or allow to continue any excessive, unnecessary, or unusually loud noise related to non-public construction activities as outlined below on Sundays and the following holidays: New Year's, Memorial Day, Fourth of July, Labor Day, Thanksgiving and Christmas.

Construction shall mean those activities requiring a building permit, and shall also include any site preparation, earth removal, grading, assembly, erection, substantial repair, alteration, or similar action, including demolition, for or of private streets, structures, utilities, or similar non-public property. Construction noise shall be that noise generated by manual or mechanical activities associated with construction. This bylaw shall not be construed to prevent or restrict in any way public construction activities carried out by, or on behalf of, the Department of Public Works.

Noise associated with Emergency Work or Emergency Vehicles is exempt from the provisions of this Bylaw. Emergency Work shall mean any work performed in an effort to protect, provide, or restore public safety, or work by private or public utilities when restoring utility service. Emergency Vehicles shall mean any vehicle operated in an effort to protect, provide, or restore public safety including, but not limited to, ambulances, police vehicles and fire vehicles.

Noise associated with construction activities during the restricted hours described in this section may occur only with prior written authorization of the Police Chief when necessary to continue or complete a project, and shall be exempt from the provision of this Bylaw. The Police Chief shall grant such prior written authorization only upon a showing of good cause.

The restrictions set forth in this bylaw shall not apply to construction activity where there is no evidence of such activity audible at the property line of the property where construction is taking place.

Notwithstanding the foregoing, nothing in this section shall limit the authority of a Special Permit Granting Authority, where applicable, to set or limit construction hours as part of the issuance of a special permit.

547724/MLLS/0001

EXPENDITURE SUMMARY

FISCAL YR	BUDGET OPERATING EXPENSE	BENEFITS & TC TAX RATE DEBT INSURANCE	WATER ENTERPRISE BUDGET/CAPITA	SEWER ENTERPRISE BUDGET/CAPITA	MISC. ARTICLES	NET CAPITAL BUDGET	OTHER AMOUNTS TO RAISE	ALLOW ABATE EXEMPT	STATE & COUNTY CHARGES	CPA FUND	TOTAL AMT TO BE RAISED
ACT 2014	\$19,232,028.97	\$5,106,510.84	\$988,429.06	\$1,100,248.11	\$546,437.85	\$629,435.00	\$393,187.00	\$106,107.01	\$318,217.00	\$213,110.00	\$28,631,710.44
PROJ 2015	\$19,479,975.96	\$5,560,714.91	\$1,227,541.89	\$1,224,997.29	\$522,192.37	\$922,703.00	\$435,507.00	\$93,292.93	\$320,596.00	\$309,330.75	\$29,996,852.10
PROJ 2016	\$20,266,520.09	\$5,943,115.44	\$994,733.21	\$1,328,417.18	\$574,686.92	\$742,666.00	\$456,664.00	\$143,224.40	\$335,330.00	\$274,579.67	\$31,059,336.91
PROJ 2017	\$20,917,969.18	\$7,116,849.07	\$1,027,663.50	\$1,236,510.86	\$632,368.72	\$244,000.00	\$387,902.00	\$100,000.00	\$312,090.00	\$267,892.57	\$32,243,245.90

budgets can be
budgets are
\$20,962,517
surplus/deficit
(\$44,548)

MISCELLANEOUS ARTICLES		FY16 REQ	FY16 REC	FY17 REQ	FY17 REC	FY14 OTH AMTS RAISE	FY17 OTH AMTS RAISE
AUDIT		\$35,000	\$35,000.00	\$40,000	\$40,000.00	LIBRARY OFFSETS	LIBRARY OFFSETS
SCHOOL AIR TESTING EXPENSES						CPA plug	CPA plug
FY16				\$115,780	\$115,780.00	SCHOOL LUNCH	
FY17				\$38,580	\$38,580.00	CHOICE RECV TUITION	CHOICE RECV TUITION
BUILDING DEPT WAGES FROM FEES				\$6,100	\$6,100.00	TOTAL	TOTAL
RECREATION				\$11,429	\$11,429.00	FY15 OTH AMTS RAISE	
CEMETERY LOTS		\$400	\$400.00			LIBRARY OFFSETS	
RESERVE FUND						CPA plug	\$10,147
REVALUATION				\$56,000	\$56,000.00	SCHOOL LUNCH	\$9,746
POLICE DEFICIT				\$50,000	\$50,000.00		\$5,285
COURT SETTLEMENT						CHOICE RECV TUITION	
WAGE INCREASES		\$70,000	\$70,000.00	\$120,000	\$120,028.00	TOTAL	\$410,329
NON UNION WAGE INCREASES						FY16 OTH AMTS RAISE	\$435,507
STABILIZATION FUND		\$1,289	budget	\$50,000	\$50,000.00	LIBRARY OFFSETS	\$10,951
STREET SWEEPING		\$139,145	\$139,146.00	\$23,000	\$23,000.00	CPA plug	\$26,158
SNOW & ICE DEFICIT		\$277,000	\$277,000.00	\$30,000	\$30,000.00	SCHOOL LUNCH	\$0
UNPAID BILLS		\$2,741	\$2,741.42	\$151,72	\$151,72	CHOICE RECV TUITION	\$419,555
NEIGHBOR MAPS		\$1,200	\$1,200.00			TOTAL	\$456,564
HUMAN RESOURCES STUDY		\$6,000	\$6,000.00				
SCHOOL MEDICAID REIMBRS		\$5,000	\$5,000.00				
UNEMPLOYMENT				\$5,000	\$5,000.00		
FIRE ALS		\$20,000	\$20,000.00				
HOUSING PRODUCTION PLAN		\$7,500	\$7,500.00	\$40,000	\$40,000.00		
ENERGY MGR		\$26,638	\$18,196.50				
easeement & RAOD ACCEPTANCE		\$1	\$4.00				
TOTAL		\$591,915	\$574,686.92	\$535,041	\$532,368.72		

cpa projects	FY15	FY16	FY17
niagara	\$97,000		
ellice school	\$12,500		
quilt glazing		\$5,000	
vmb monument		\$40,360	
housing production		\$7,500	
vmb doors			\$46,232.00
reservations/budget			
budget			
debt	\$8,381	\$8,211	
RESERVES	\$61,166.75	\$84,246	\$92,337.57
open space			
historic	\$16,761.00	\$16,421	\$16,421
housing	\$16,761.00	\$16,421	\$16,421
budgeted	\$80,000.00	\$80,000	\$80,000
sum	\$309,330.75	\$274,560	\$267,892.57

\$0